



## Steering Council MEETING MINUTES

July 20, 2018

8:30-10:00

Facilitator:	Nancy Oliver		
Meeting Attendees:	Members: Julie Clossen, Casey Gordon, Tom Cottrell, Laurie Craft, Kenya Brown, Erin Banchoff, Kwan McEwen, Karen Tjapkes, Rebecca Rynbrandt, Alonda Trammell, Beverly Ryskamp, Susan Cervantes, Hattie Tinney, Shannon Bass, Adrienne Goodstal		
	Staff: Wende Randall, Emily Schichtel, Kyle Johnson		
Time Convened:	8:30	Time Adjourned:	10:04

<b>Approval of the Agenda</b>			
Motion by:	Tom	Support from:	Beverly
Discussion			
Amendments	Remove CSH		
Conclusion	Motion Passed		
<b>Approval of Minutes</b>			
Motion by:	Tom	Support from:	Shannon
Discussion			
Amendments	Edit names		
Conclusion	Motion Passed		
Discussion			
Conclusions			
Action Items	Person Responsible	Deadline	
<b>Public Comment of Agenda Items</b>			
Discussion			
None			
Conclusions			
Action Items	Person Responsible	Deadline	
	Cherie		
<b>Consent Agenda</b>			
Discussion			
Motion by Karen; Support by Kwan			
Conclusions			



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Action Items	Person Responsible	Deadline
<b>Petitions and Communications</b>		<b>[Presenter]</b>
Discussion		
None		
Conclusions		
Action Items		Deadline
<b>Strategic Plan Ad Hoc Group</b>		<b>Wende/ Emily</b>
Discussion		
<p>There was an ad hoc group that met to review all red and yellow items (ongoing or incomplete). In addition, some measures that had been marked green (completed) needed review. The strategic plan would be extended one year while within three months a new strategic plan would be initiated. Motion by Kenya that this is the recommendation to Steering, support by Karen. Becky amended to delegate to Executive to put together process for Strategic Plan. All in favor.</p> <p>KConnect update- they are still getting voices from the community. An emphasis of neutrality will be taken by KConnect. Beginning in August, the process will last 9-12 months. A community design team would be established to co-design the process phases. Three or four “big tent” events would happen to discuss in a safe space. External research and dreaming would be the next step. The third phase would be a community wide plan. Laurie asked what the CoC’s timeline would be. There was no specific request to have specific CoC representation. Steering team to discuss how the CoC relationship would be with the KConnect. Laurie asked when the CoC’s involvement would be. Erin asked while KConnect is having this community-wide plan is that like A Vision to End Homelessness and does the CoC take activities and objectives from that? Rebecca stated that KConnect is doing what the CoC wanted to do in terms of scope-businesses, law enforcement, etc. This work could inform the CoC in its targets. She supports this movement but is unsure what the design plan is. Julie is wondering about the costs. If KConnect is not fronting the entire budget, would there be an ask from stakeholders. Wende responded that community foundations are in line to fulfill the budget but welcomes the CoC to allocate. Wende also stated that there is about \$5,000 available but there is no pressure from KConnect to provide funding. Karen stated that there needs to be a representative from the CoC in this KConnect project. The CoC needs to be involved on the beginning before the ship has sailed. If there is a representative, it need to be 100% CoC and not their agency. Kenya stated that this disconnect comes from how this process occurred. Karen is unsure of endorsing something she is not entirely sure of what it is. Tom-endorsing participation not the process necessarily. Beverly shared her experience with Network 180. She suggests we invite the CoC to the table. Rebecca stated that</p>		



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HUD rules and regulations should be the “minority voice” in a system-wide continuum of care. The CoC is just a component of a larger pie. The CoC needs to be there as an educational component. Motion by Kenya for the CoC to be a participant in KConnect’s community-wide plan; support by Tom. Casey added a friendly amendment to “process of convening”. Kenya accepted. Julie is hesitant to accept without the whole picture being seen. All in favor except Julie. Tom asked Wende if she is the point of contact, she is for the time being. Erin brought up that she believes there should be a conflict resolution for Steering and other individuals before Strategic Planning. Motion by Erin that the CoC brings in resources third-party conflict resolution; support by Laurie. Casey mentioned that she would like more from Executive in this subject. Beverly strongly endorses this process and Laurie mentioned that this should have happened years ago, and she endorses this action now. Casey mentioned she is still unsure why this is being brought up now and Rebecca stated that a motion can be made to add toward the end. All in favor except Casey.

### Conclusions

Action Items	Person Responsible	Deadline

### Committee Operations [Presenter]

Discussion  
Emily drafted a document/template that includes all the committees and their operations. Emily would like to see the minutes posted online and have a committee present monthly to Steering.

### Conclusions

Action Items	Person Responsible	Deadline

### CE Report [Presenter]

Discussion  
The report was sent out to Steering. Wende and Emily will convene a discussion of the report August 15<sup>th</sup>.

### Conclusions

Action Items	Person Responsible	Deadline
Meeting invite to be distributed.	Wend	

### YAB Governance Charter Update [Presenter]

Discussion  
Motion by Laurie to defer for thirty days; support by Casey.



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Conclusions		
Action Items	Person Responsible	Deadline
Send Steering marked up version of Charter	Kyle	
Provide any additional comments to Kyle	Steering	
<b>Recommendation on Alleged Privacy Breach Investigation</b>	<b>Wende</b>	
Discussion		
Wende shared the document that Michelle and she made.		
Conclusions		
Action Items	Person Responsible	Deadline
<b>Emergency Shelter Update</b>	<b>Nancy</b>	
Discussion		
There are 54 families currently, which is decreasing. Hotels are full due to a trucking convention; however, an alternative was found. Resources and group convened to place families.		
Conclusions		
Action Items	Person Responsible	Deadline
<b>Pay for Performance</b>	<b>[Presenter]</b>	
Discussion		
They were submitted to MSHDA. Five of the eight measures were met. CoC will receive the bonus. However, there are funding cuts from the regular allocation		
Conclusions		
Action Items	Person Responsible	Deadline
<b>HUD Application/NOFA</b>	<b>[Presenter]</b>	
Discussion		
Paul to release local application next week. Funding Review to meet the 14 <sup>th</sup> and 16 <sup>th</sup> of August.		



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<b>Conclusions</b>		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
<b>Any Other Matters by Steering Committee Members</b>		
<b>Discussion</b>		
Casey asked where the Executive is on replacing Matt. Executive has appointed Scott Orr		
Sue- utilities are changing. Lock up your deliverable fuels.		
<b>Action Items</b>	<b>Person Responsible</b>	<b>Deadline</b>
Jesica Email Legislative Policy Document	Jesica	
<b>Public Comment on Any Matter</b>		
<b>Discussion</b>		
Kyle introduced YAB member, Jennifer Brown. She read the YAB's mission statement and committee status.		