### **Before Starting the Project Application**

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember

- Additional training resources can be found on the HUD Exchange at https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/ - Program policy questions and problems related to completing the application in e-snaps may be directed to HUD via the HUD Exchange Ask A Question.

- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2018 Continuum of Care (CoC) Program Competition. For more information see FY 2018 CoC Program Competition NOFA.

To ensure that applications are considered for funding, applicants should read all sections of the FY 2018 CoC Program NOFA and the FY 2017 General Section NOFA.

- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with onscreen text and the hide/show instructions found on each individual screen.

- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.

Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2017 Project Application will be imported into the FY 2018 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.

- Expiring Shelter Plus Care projects requesting renewal funding for the first time under 24 CFR part 578, and rental assistance projects can only request the number of units and unit size

as approved in the final HUD-approved Grant Inventory Worksheet (GIW). - Expiring Supportive Housing Projects requesting renewal funding for the first time under 24 CFR part 578, transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC's HUD-approved GIW. If the ARA is reduced through the CoC's reallocation process, the final project funding request must reflect the reduced amount listed on the CoC's reallocation forms.

- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and the application requirements set forth in the FY 2018 CoC Program Competition NOFA.

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## 1A. SF-424 Application Type

1. Type of Submission: 2. Type of Application: If "Revision", select appropriate letter(s): If "Other", specify:	Application Renewal Project Application
3. Date Received: 4. Applicant Identifier: 5a. Federal Entity Identifier:	08/09/2018
5b. Federal Award Identifier: This is the first 6 digits of the Grant Number, known as the PIN, that will also be indicated on Screen 3A Project Detail. This number must match the first 6 digits of the grant number on the HUD approved Grant Inventory Worksheet (GIW).	MI0415
Check to confrim that the Federal Award Identifier has been updated to reflect the most recently awarded grant number	X
6. Date Received by State: 7. State Application Identifier:	
ri state Application lacitation.	

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## 1B. SF-424 Legal Applicant

### 8. Applicant

a. Legal Name: Community Rebuilders

b. Employer/Taxpayer Identification Number 38-3094108 (EIN/TIN):

c. Organizational DUNS:	948960398 PLUS 4
d. Address	
	: 1120 Monroe NW, Suite 220
Street 2:	
City:	: Grand Rapids
County:	: Kent
State:	: Michigan
Country:	United States
Zip / Postal Code:	49503
e. Organizational Unit (optional)	
Department Name:	:
Division Name:	:
f. Name and contact information of person to	
be contacted on matters involving this	
application	
Prefix:	Ms.
First Name:	: Anna
Middle Name:	:
Last Name:	Diaz
Suffix:	
Title:	Chief Operating Officer
Organizational Affiliation:	Community Rebuilders
Telephone Number:	•
•	

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Extension:122Fax Number:(616) 458-8788Email:adiaz@communityrebuilders.org

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## 1C. SF-424 Application Details

9. Type of Applicant:	M. Nonprofit with 501C3 IRS Status	
10. Name of Federal Agency:	Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Title:	CoC Program	
CFDA Number:	14.267	
12. Funding Opportunity Number:	FR-6200-N-25	
Title:	Continuum of Care Homeless Assistance Competition	
40. On which an interaction through any		
13. Competition Identification Number:		
Title:		

## 1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (State(s) only): (for multiple selections hold CTRL key)	Michigan
15. Descriptive Title of Applicant's Project:	Keys First
16. Congressional District(s):	
a. Applicant: (for multiple selections hold CTRL key)	MI-003, MI-002
b. Project: (for multiple selections hold CTRL key)	MI-003, MI-002
17. Proposed Project	
a. Start Date:	11/01/2019
b. End Date:	10/31/2020
18. Estimated Funding (\$)	
a. Federal:	
b. Applicant:	
c. State:	
d. Local:	
e. Other:	
f. Program Income:	
g. Total:	

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## 1E. SF-424 Compliance

- **19. Is the Application Subject to Review By** a. Yes **State Executive Order 12372 Process?**
- If "YES", enter the date this application was 09/14/2018 made available to the State for review:
- 20. Is the Applicant delinquent on any Federal No debt?

If "YES," provide an explanation:

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## 1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: X

21. Authorized Representative

•	
Prefix:	Mrs.
First Name:	Vera
Middle Name:	Jean
Last Name:	Beech
Suffix:	
Title:	Executive Director
Telephone Number: (Format: 123-456-7890)	(616) 458-5102
Fax Number: (Format: 123-456-7890)	(616) 458-8788
Email:	vbeech@communityrebuilders.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	08/09/2018

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## 1G. HUD 2880

### Applicant/Recipient Disclosure/Update Report - Form 2880 U.S. Department of Housing and Urban Development OMB Approval No. 2510-0011 (exp.11/30/2018)

### **Applicant/Recipient Information**

### 1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name:	Community Rebuilders
Prefix:	Mrs.
First Name:	Vera
Middle Name:	Jean
Last Name:	Beech
Suffix:	
Title:	Executive Director
Organizational Affiliation:	Community Rebuilders
<b>Telephone Number:</b>	(616) 458-5102
Extension:	
Email:	vbeech@communityrebuilders.org
City:	Grand Rapids
County:	Kent
State:	Michigan
Country:	United States
Zip/Postal Code:	49503
2. Employer ID Number (EIN):	38-3094108
3. HUD Program:	Continuum of Care Program
4. Amount of HUD Assistance Requested/Received:	\$863,322.00
stad amounts will be automatically entere	d within annlications)

(Requested amounts will be automatically entered within applications)

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# 5. State the name and location (street Keys First 1120 Monroe NW, Suite 220 Grand address, city and state) of the project or Rapids Michigan activity:

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

### **Part I Threshold Determinations**

1. Are you applying for assistance for a Yes specific project or activity? (For further information, see 24 CFR Sec. 4.3).

Have you received or do you expect to Yes receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.

### Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
NA	NA		NA

#### **Part III Interested Parties**

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and

2. any other person who has a financial interest in the project or activity for which the

assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a	Social Security No.	Type of		Financi	al Interest	Financial Interest
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reportable financial interest in the project or activity (For individuals, give the last name first)	or Employee ID No.	Participation	in Project/Activity (\$)	in Project/Activity (%)
NA	NA	NA	\$0.00	0%
NA				

### Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

I AGREE:	X
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Name / Title of Authorized Official: Vera Beech, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 07/30/2018

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## 1H. HUD 50070

### HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Community Rebuilders

Program/Activity Receiving Federal Grant CoC Program Funding:

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

### Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.) Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and		
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### accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

### **Authorized Representative**

Prefix:	Mrs.
First Name:	Vera
Middle Name	Jean
Last Name:	Beech
Suffix:	
Title:	Executive Director
Telephone Number: (Format: 123-456-7890)	(616) 458-5102
Fax Number: (Format: 123-456-7890)	(616) 458-8788
Email:	vbeech@communityrebuilders.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	08/09/2018

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### **CERTIFICATION REGARDING LOBBYING**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

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## the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in	
the accompaniment herewith, is true and	
accurate:	

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization:	Community Rebuilders
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Name / Title of Authorized Official: Vera Beech, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

**Date Signed:** 08/09/2018

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## 1J. SF-LLL

#### DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC<br/>grant participate in federal lobbying activities<br/>(lobbying a federal administration or<br/>congress) in connection with the CoC<br/>Program?NoLegal Name:Community RebuildersLegal Name:Community RebuildersStreet 1:1120 Monroe NW, Suite 220Street 2:City:Grand RapidsCounty:KentState:MichiganCounty:United StatesZip / Postal Code:49503

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.	

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Authorized Representative	
Prefix:	Mrs.
First Name:	Vera
Middle Name:	Jean
Last Name:	Beech
Suffix:	
Title:	Executive Director
Telephone Number: (Format: 123-456-7890)	(616) 458-5102
Fax Number: (Format: 123-456-7890)	(616) 458-8788
Email:	vbeech@communityrebuilders.org
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	08/09/2018

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### Information About Submission without Changes

After Part 1 is completed; including this screen, Recipient Performance screen, and Renewal Grant Consolidation screen, then Parts 2-6, are available for review as "Read-Only;" except for 3A, 7A and 7B which are mandatory for all projects to update. After project applicants finish reviewing all screens, they will be guided to a "Submissions without Changes" Screen. At this screen, if applicants decide no edits or updates are required to any screens other than the mandatory questions, they can submit without changes. However, if changes to the application are required, e-snaps allows applicants to open individual screens for editing, rather than the entire application. After project applicants select the screens they intend to edit via checkboxes, click "Save" and those screens will be available for edit. Importantly, once an applicant makes those selections and clicks "Save" the applicant cannot uncheck those boxes.

If the project is a first-time renewal or selects "Fully Consolidated" on the Renewal Grants Consolidation screen, the "Submit Without Changes" function is not available, and applicants must input data into the application for all required fields relevant to the component type.

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## **Recipient Performance**

- 1. Has the recipient successfully submitted Yes the APR on time for the most recently expired grant term related to this renewal project request?
- 2. Does the recipient have any unresolved No HUD Monitoring and/or OIG Audit findings concerning any previous grant term related to this renewal project request?
  - 3. Has the recipient maintained consistent Yes Quarterly Drawdowns for the most recent grant term related to this renewal project request?
  - 4. Have any Funds been recaptured by HUD No for the most recently expired grant term related to this renewal project request?

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### **Renewal Grant Consolidation Screen**

HUD encourages the consolidation of renewal grants. As part of the FY 2018 CoC Program project application process, project applicants can request their eligible renewal projects to be part of a Renewal Grant Consolidation. This process can consolidate up to 4 renewal grants into 1 consolidated grant. This means recipients no longer must wait for grant amendments to consolidate grants. All projects that are part of a renewal grant consolidation must expire in Calendar Year (CY) 2019, as confirmed on the FY 2018 Final GIW, must be to the same recipient, and must be for the same component and project type (i.e., PH-PSH, PH-RRH, Joint TH/PH-RRH, TH, SSO, SSO-CE or HMIS).

1. Is this project application requesting to be No part of a renewal grant consolidation in the FY 2018 CoC Program Competition? If "No" click on "Next" or "Save & Next" below to move to the next screen.

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## 2A. Project Subrecipients

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the icon. To view or update subrecipient information already listed, select the view option.

Organization	Туре	Туре	Sub- Awar d Amo unt
The Central Territory of Salvation Army	M. Nonprofit with 501C3 IRS Status	M. Nonprofit with 501C3 IRS Status	\$214, 563

#### Total Expected Sub-Awards: \$214,563

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## 2A. Project Subrecipients Detail

a. Organization Name: The Central Territory of Salvation Army

b. Organization Type: M. Nonprofit with 501C3 IRS Status

c. Employer or Tax Identification Number: 38-2699001

**Renewal Project Application FY2018** 

* d. Organizationa	I DUNS:	125624804	PLUS 4
e. Physical Address			
Street 1:	1215 E. Fulton		
Street 2:			
City:	Grand Rapids		
State:	Michigan		
Zip Code:	49503		
f. Congressional District(s): (for multiple selections hold CTRL key)	MI-003, MI-002		
g. Is the subrecipient a Faith-Based	Yes		
Organization?			
h. Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency?	Yes		
i. Expected Sub-Award Amount:	\$214,563		
j. Contac	t Person		
Prefix:	Mrs.		
First Name:	Christina		
Middle Name:			
Last Name:	Soulard		

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Suffix:	
Title:	Housing Services Director
E-mail Address:	christina_soulard@usc.salvationarmy.org
Confirm E-mail Address:	christina_soulard@usc.salvationarmy.org
Phone Number:	616-459-9468
Extension:	3,001
Fax Number:	616-459-5372

Documentation of the subrecipient's nonprofit status is required with the submission of this application.

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## 3A. Project Detail

### **1. Project Identification Number (PIN) of** MI0415 expiring grant:

(e.g., the "Federal Award Identifier" indicated on form 1A. Application Type)

2a. CoC Number and Name: 2b. CoC Collaborative Applicant Name:	MI-506 - Grand Rapids, Wyoming/Kent County CoC Heart of West Michigan United Way
3. Project Name:	Keys First
4. Project Status:	Standard
5. Component Type:	PH
5a. Does the PH project provide PSH or RRH?	RRH
6. Does this project use one or more properties that have been conveyed through the Title V process?	No

7. Will this renewal project be part of a new No application for a Renewal Expansion Grant?

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## **3B. Project Description**

## 1. Provide a description that addresses the entire scope of the proposed project.

Keys First will serve households with children who have been living on the streets or in emergency shelters. Screening and Assessment for entry into this project will be coordinated through The Salvation Army Social Services who oversees the Housing Assessment Program which is the centralized point of intake for all persons with a housing crisis in Kent County. Resources will be targeted and prioritized based upon community priorities. Families who are living on the streets or in shelters and lack the financial resources and support networks to obtain housing on their own and have incomes at or below 30% of AMI shall be prioritized for this rapid rehousing project. Participants will pay 30% of their adjusted income toward rent and may receive short or medium term assistance based on need. Priority is placed on providing only the least amount of assistance needed by a household to obtain and maintain permanent housing. All households will be assisted to obtain housing in the private rental market and be assisted to secure a lease in the neighborhood of their choice near amenities that they most desire or need. All units will meet HUD Housing Quality Standards and rent reasonableness will be the applicable rent standard. All participating households will receive services from a trained Housing Resource Specialist (HRS). HRS's support the continuity of assessment and planning from early intervention through permanent housing stability. Services are based on the Housing First, Strengths based model that values the consumer as a partner and expert about what is needed to obtain housing stability. Services are voluntary but a minimum requirement of monthly contact ensure specific steps to achieve goals are outlined and strengths and resources are identified and rallied to address any barriers that might interfere with housing stability. The Housing Resource Specialist provides services throughout program participation and for six months post exit from rental assistance. Services are designed to enhance participant's housing stability and self-sufficiency. HRS's assist with linkages and utilization of community resources and assist the household with the development of a homeless risk prevention plan. The non-housing related service needs of households are brokered via referral and linkages to mainstream community resources. These mainstream services include, but are not limited to employment services, mental health services, legal advocacy, disability services, primary health care, substance use disorder services, counseling, etc.

## 2. Does your project have a specific Yes population focus?

### 2a. Please identify the specific population focus. (Select ALL that apply)

Chronic Homeless	Domestic Violence	X

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Veterans	X	Substance Abuse	
Youth (under 25)		Mental Illness	X
Families with Children	x	HIV/AIDS	
		Other (Click 'Save' to update)	

### Other:

### 3. Housing First

## **3a. Does the project quickly move** Yes participants into permanent housing

### 3b. Does the project ensure that participants are not screened out based on the following items? Select all that apply.

Having too little or little income	x
Active or history of substance use	x
Having a criminal record with exceptions for state-mandated restrictions	x
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	x
None of the above	

## 3c. Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.

Failure to participate in supportive services	x
Failure to make progress on a service plan	x
Loss of income or failure to improve income	x
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	x
None of the above	

## 3d. Does the project follow a "Housing First" Yes approach?

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### **4A. Supportive Services for Participants**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

#### 1. For all supportive services available to participants, indicate who will provide them and how often they will be provided. Click 'Save' to update.

Supportive Services	Provider	Frequency
Assessment of Service Needs	Applicant	Monthly
Assistance with Moving Costs	Non-Partner	As needed
Case Management	Applicant	Monthly
Child Care	Non-Partner	As needed
Education Services	Applicant	As needed
Employment Assistance and Job Training	Applicant	As needed
Food	Applicant	As needed
Housing Search and Counseling Services	Applicant	As needed
Legal Services	Non-Partner	As needed
Life Skills Training	Applicant	As needed
Mental Health Services	Partner	As needed
Outpatient Health Services	Non-Partner	As needed
Outreach Services	Applicant	As needed
Substance Abuse Treatment Services	Non-Partner	As needed
Transportation	Applicant	As needed
Utility Deposits	Non-Partner	As needed

## 2. Please identify whether the project includes the following activities:

# 2a. Transportation assistance to clients to Yes attend mainstream benefit appointments, employment training, or jobs?

# 2b. At least annual follow-ups with Yes participants to ensure mainstream benefits are received and renewed?

### 3. Do project participants have access to Yes

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# SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?

**3a. Has the staff person providing the** Yes technical assistance completed SOAR training in the past 24 months.

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## **4B.** Housing Type and Location

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following list summarizes each housing site in the project. To add a housing site to the list, select the icon. To view or update a housing site already listed, select the icon.

Tota	Units:	26
------	--------	----

Total Beds: 90

Housing Type	Housing Type (JOINT)	Units	Beds
Scattered-site apartments (		26	90

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## **4B.** Housing Type and Location Detail

**1. Housing Type:** Scattered-site apartments (including efficiencies)

## 2. Indicate the maximum number of units and beds available for project participants at the selected housing site.

### a. Units: 26

**b. Beds:** 90

### 3. Address

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1: 1120 Monroe NW Suite 220

Street 2:

City: Grand Rapids

State: Michigan

**ZIP Code:** 49503

### 4. Select the geographic area(s) associated with the address: (for multiple selections hold CTRL Key)

266624 Wyoming, 269081 Kent County, 262544 Grand Rapids

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## **5A. Project Participants - Households**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

Households	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Total Number of Households	r of Households 41		0	41
Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Adults over age 24	25	0		25
Adults ages 18-24	30	0		30
Accompanied Children under age 18	41		0	41
Unaccompanied Children under age 18			0	0
Total Persons	96	0	0	96

Click Save to automatically calculate totals

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### **5B. Project Participants - Subpopulations**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

#### Persons in Households with at Least One Adult and One Child

	Chronic ally Homeles s Non- Veterans	S	ally Homeles s	ce Abuse		Severely Mentally III			mentaİ Disabilit	Persons not represen ted by listed subpopu lations
Adults over age 24	1	0	3	0	0	0	4	0	0	17
Adults ages 18-24	0	0	4	0	0	1	4	0	0	21
Children under age 18	0			0	0	0	0	0	0	41
Total Persons	1	0	7	0	0	1	8	0	0	79

Click Save to automatically calculate totals

### Persons in Households without Children

Characteristics	ally Homeles s Non-	S	ally	Substan ce Abuse	Persons with HIV/AID S	Severely Mentally III	Victims of Domesti c Violence		mentaİ Disabilit	Persons not represen ted by listed subpopu lations
Adults over age 24										
Adults ages 18-24										
Total Persons	0	0	0	0	0	0	0	0	0	0

### Persons in Households with Only Children

Characteristics	s Non-	ally Homeles s	Non- Chronic ally Homeles s Veterans	Substan ce Abuse	Persons with HIV/AID S	Severely Mentally III		Physical Disabilit y		Persons not represen ted by listed subpopu lations
Accompanied Children under age 18										
Unaccompanied Children under age 18										
Total Persons	0			0	0	0	0	0	0	0
Renewal Project Applica	tion FY2	018			Page 3	2		08/0	9/2018	

### Describe the unlisted subpopulations referred to above:

Category 1 Literally homeless with children.

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## **5C. Outreach for Participants**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

1. Enter the percentage of project participants that will be coming from each of the following locations.

50%	Directly from the street or other locations not meant for human habitation.
50%	Directly from emergency shelters.
	Directly from safe havens.
0%	Persons fleeing domestic violence.
	Directly from transitional housing eliminated in a previous CoC Program Competition.
	Directly from the TH Portion of a Joint TH and PH-RRH Component project.
	Persons receiving services through a Department of Veterans Affairs(VA)-funded homeless assistance program.
100%	Total of above percentages

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## 6A. Funding Request

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

- 1. Do any of the properties in this project No have an active restrictive covenant?
- 2. Was the original project awarded as either No a Samaritan Bonus or Permanent Housing Bonus project?
- 3. Does this project propose to allocate funds No according to an indirect cost rate?
  - 4. Renewal Grant Term: 1 Year
- 5. Select the costs for which funding is being requested:

**Rental Assistance** X

Supportive Services X

HMIS X

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## **6C. Rental Assistance Budget**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following list summarizes the rental assistance funding request for the total term of the project. To add information to the list, select the icon. To view or update information already listed, select the icon.

	Total Request for Grant Term:			\$376,224
	Total Units:			26
Type of Rental Assistance	FMR Area		Total Units Requested	Total Request
TRA	MI - Grand Rapids-Wyoming, MI HUD	D Met	26	\$376,224

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## **Rental Assistance Budget Detail**

## Type of Rental Assistance: TRA

# Metropolitan or non-metropolitan fair market rent area:

MI - Grand Rapids-Wyoming, MI HUD Metro FMR Area (2608199999)

# Does the applicant request rental assistance No funding for less than the area's per unit size fair market rents?

Size of Units	# of Units (Applicant)		FMR Area (Applicant)	HUD Paid Rent (Applicant)		12 Months		Total Request (Applicant)
SRO		x	\$412	\$412	x		=	\$0
0 Bedroom		x	\$549	\$549	x		=	\$0
1 Bedroom		x	\$668	\$668	x		=	\$0
2 Bedrooms	4	x	\$823	\$823	x		=	\$39,504
3 Bedrooms	10	x	\$1,158	\$1,158	x		=	\$138,960
4 Bedrooms	8	x	\$1,308	\$1,308	x		=	\$125,568
5 Bedrooms	4	x	\$1,504	\$1,504	x		=	\$72,192
6 Bedrooms		x	\$1,700	\$1,700	x		=	\$0
7 Bedrooms		x	\$1,897	\$1,897	x		=	\$0
8 Bedrooms		x	\$2,093	\$2,093	x		=	\$0
9 Bedrooms		x	\$2,289	\$2,289	x		=	\$0
Total Units and Annual Assistance Requested	26							\$376,224
Grant Term		-						1 Year
Total Request for Grant Term								\$376,224

Click the 'Save' button to automatically calculate totals.

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# 6D. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

### **Summary for Match**

Total Value of Cash Commitments:	\$160,000
Total Value of In-Kind Commitments:	\$65,000
Total Value of All Commitments:	\$225,000

#### 1. Does this project generate program income No as described in 24 CFR 578.97 that will be used as Match for this grant?

#### Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Match	Туре	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Private	United Way - Comm	10/30/2017	\$75,000
Yes	Cash	Government	HOME Funds	09/30/2018	\$85,000
Yes	In-Kind	Private	The Salvation Army	12/30/2016	\$65,000

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# **Sources of Match Detail**

1. Will this commitment be used towards Match?	Yes
2. Type of Commitment:	Cash
3. Type of Source:	Private
4. Name the Source of the Commitment: (Be as specific as possible and include the office or grant program as applicable)	United Way - Community Rebuilders
5. Date of Written Commitment:	10/30/2017
6. Value of Written Commitment:	\$75,000

## **Sources of Match Detail**

1. Will this commitment be used towards Match?	Yes
2. Type of Commitment:	Cash
3. Type of Source:	Government
4. Name the Source of the Commitment: (Be as specific as possible and include the office or grant program as applicable)	HOME Funds
5. Date of Written Commitment:	09/30/2018
6. Value of Written Commitment:	\$85,000

## **Sources of Match Detail**

1. Will this commitment be used towards Match?	Yes	
2. Type of Commitment:	In-Kind	
3. Type of Source:	Private	
4. Name the Source of the Commitment: (Be as specific as possible and include the	The Salvation Army	
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## office or grant program as applicable)

5. Date of Written Commitment: 12/30/2016

6. Value of Written Commitment: \$65,000

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

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# 6E. Summary Budget

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following information summarizes the funding request for the total term of the project. Budget amounts from the Leased Units, Rental Assistance, and Match screens have been automatically imported and cannot be edited. However, applicants must confirm and correct, if necessary, the total budget amounts for Leased Structures, Supportive Services, Operating, HMIS, and Admin. Budget amounts must reflect the most accurate project information according to the most recent project grant agreement or project grant agreement amendment, the CoC's final HUD-approved FY 2017 GIW or the project budget as reduced due to CoC reallocation. Please note that, new for FY 2017, there are no detailed budget screens for Leased Structures, Supportive Services, Operating, or HMIS costs. HUD expects the original details of past approved budgets for these costs to be the basis for future expenses. However, any reasonable and eligible costs within each CoC cost category can be expended and will be verified during a HUD monitoring.

Eligible Costs	Total Assistance Requested for 1 year Grant Term (Applicant)
1a. Leased Units	\$0
1b. Leased Structures	\$0
2. Rental Assistance	\$376,224
3. Supportive Services	\$391,463
4. Operating	\$0
5. HMIS	\$41,200
6. Sub-total Costs Requested	\$808,887
7. Admin (Up to 10%)	\$54,435
8. Total Assistance plus Admin Requested	\$863,322
9. Cash Match	\$160,000
10. In-Kind Match	\$65,000
11. Total Match	\$225,000
12. Total Budget	\$1,088,322

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# 7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No	TSA 5013c	08/09/2018
2) Other Attachmenbt	No		
3) Other Attachment	No		

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## **Attachment Details**

Document Description: TSA 5013c

## **Attachment Details**

**Document Description:** 

# **Attachment Details**

**Document Description:** 

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# 7A. In-Kind Match MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

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# **Attachment Details**

**Document Description:** 

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# 7B. Certification

## A. For all projects: Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

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It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance. It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

## Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 578.33(d) or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

## B. For non-Rental Assistance Projects Only.

#### 20-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

## 15-Year Operation Rule – 24 CFR part 578 only.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

#### 1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

## C. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

## Name of Authorized Certifying Official Vera Beech

Date: 08/09/2018

Title: Executive Director

## Applicant Organization: Community Rebuilders

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## PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, ficticious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

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## **Submission Without Changes**

# **1. Are the requested renewal funds reduced** No from the previous award as a result of reallocation?

2. Do you wish to submit this application Make changes without making changes? Please refer to the guidelines below to inform you of the requirements.

3. Specify which screens require changes by clicking the checkbox next to the name and then clicking the Save button.

Part 2 - Subrecipient Information	
2A. Subrecipients	
Part 3 - Project Information	
3A. Project Detail	X
3B. Description	X
Part 4 - Housing Services and HMIS	
4A. Services	
4B. Housing Type	
Part 5 - Participants and Outreach Information	
5A. Households	
5B. Subpopulations	
5C. Outreach	
Part 6 - Budget Information	
6A. Funding Request	
6C. Rental Assistance	
6D. Match	X

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6E. Summary Budget	
Part 7 - Attachment(s) & Certification	
7A. Attachment(s)	X
7A. In-Kind Match MOU Attachment	
7B. Certification	x

The applicant has selected "Make Changes" to Question 2 above. Please provide a brief description of the changes that will be made to the project information screens (bullets are appropriate):

This project is housing first Changed match source

The applicant has selected "Make Changes". Once this screen is saved, the applicant will be prohibited from "unchecking" any box that has been checked regardless of whether a change to data on the corresponding screen will be made.

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# **8B Submission Summary**

Page	Last Updated		Last Updated	
1A. SF-424 Application Type	07/30/2018			
1B. SF-424 Legal Applicant	No Input Required			
1C. SF-424 Application Details	No Input Required			
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1D. SF-424 Congressional District(s)	08/09/2018	
1E. SF-424 Compliance	08/09/2018	
1F. SF-424 Declaration	07/30/2018	
1G. HUD-2880	07/30/2018	
1H. HUD-50070	07/30/2018	
1I. Cert. Lobbying	07/30/2018	
1J. SF-LLL	07/30/2018	
Recipient Performance	07/30/2018	
Renewal Grant Consolidation	07/31/2018	
2A. Subrecipients	07/30/2018	
3A. Project Detail	08/01/2018	
3B. Description	08/01/2018	
4A. Services	07/30/2018	
4B. Housing Type	07/30/2018	
5A. Households	07/30/2018	
5B. Subpopulations	07/30/2018	
5C. Outreach	07/30/2018	
6A. Funding Request	07/30/2018	
6C. Rental Assistance	07/30/2018	
6D. Match	08/01/2018	
6E. Summary Budget	No Input Required	
7A. Attachment(s)	08/09/2018	
7A. In-Kind Match MOU Attachment	No Input Required	
7B. Certification	08/07/2018	
Submission Without Changes	08/07/2018	

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# U. S. TREASURY DEPAPTMENT

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OCT 10 1955.

The Selvation Army c/o Cadwalader, Wickersham and Taft NO Wall Stroot New York 5, New York

## Attention: Mr. H. Gilmor Wolls

Centlemen:

This is in reply to a letter dated August 15, 1955, from Cadwalader, Wickersham and Taft, in which they request reconaideration of our ruling issued on Hay 27, 1955, to The Salvation Army, Detroit, Michigan, holding that The Salvation Army is not a church or a convention or association of churches referred to in section 170(b)(1)(A)(i) of the Internal Revenue Code of 1954, and that such ruling be revoked. It is also requested that a ruling be issued to the effect that the National Headquarters of The Salvation Army and its various components throughout the United States constitute a church or a convention of churches as that term is used in section 170(b)(1)(A) of the

It is stated that The Salvation Army is an international unincorporated Christian Church with International Headquarters in London, England; that its churches within the United States are organized into Four Torritories under the general supervision of the National Headquarters in New York City; and that the Territories are further subdivided into 48 Divisions, each of which supervises The Salvation Army churches within a state or a part of a state.

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#### 2 - The Salvation Army

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own, established places of worship, regular congregations, regular religious services, Sunday Schools for the religious instruction of the young, and schools for the preparation of its ministers.

It is further stated that in addition to the fundamental ecclesiastical activities as a Christian Church, The Salvation Anny also conducts recreational and social programs of the same types as other churches or donominations, and that in working with the spiritually disassociated members of society The Salvation Army found it necessary to administor to the physical needs of those whom it brings spiritual Salvation. For this purpose it maintains shelters for transients, rehabilitation centers for alcoholics, homes and hospitals for unmarried mothers, visiting services for those in prison, nurseries and camps for children of abandoned mothers, and medical and dental clinics. Such activities are under the supervision of Salvation Army officers who are Ministers of the Gospel, and form an integral part of the religious program within the ecclesiastical organization of The Salvation Army.

It is further stated that The Salvation Army is recognized as a church or denomination by other Christian Churches, and has operated effectively in close conjunction with representatives of all faiths throughout local, national and international councils of churches and ministerial associations. At the first Assembly of the World Council of Churches in 1948 five Salvation Army Commanders were international representatives, and one was a member of the Central Committee. The Salvation Army is listed in the 1955 Yearbook of American Churches, published by the National Council of the Churches of Christ in the U. S. A.

Under section 170(b)(1)(A) of the 1954 Code, individuals are allowed an additional deduction of not exceeding 10 percent of their adjusted gross income for contributions made to a church or a convention or association of churches, to educational organizations referred to in section 503(b)(2), and to hospitals referred to in section 503(b)(5).

We have held The Salvation Army and its State and Regional organizations and local posts exempt from Federal income tax under the provisions of section 101(6) of the Internal Revenue Code of 1939, and that contributions made thereto are deductible by the donors in arriving at their taxable not income in the mammer and to the extent provided by section 23(a) and (q) of the 1939 Code.

#### 3 - The Salvation Army

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Section 101(6) and section 23(c) and (q) of the 1939 Code correspond to section 501(c)(3) and section 170 of the Code of 1954.

Based upon the evidence submitted it is the opinion of this office that the National Headquarters of The Salvation Army and its various components throughout the United States constitute a church or a convention or association of churches as that term is used in section 170(b)(1)(A)(i) of the 1954 Code, and contributions made thereto are deductible by individual Joners to the extent of the special rule provided in section 170(b)(1)(A) of the 1954 Code.

The ruling dated May 27, 1955, addressed to The Salvation Army, Detroit, Michigan will be revoked.

Very truly yours,

Assistant Commissioner