



**2016 COC PROGRAM COMPETITION
RENEWAL PROJECT APPLICATION
HOUSING PROJECTS**

AGENCY PROFILE	
Legal Name of Agency	Community Rebuilders
Project Name	HEROES
Contact Person	Vera Beech
Title	Executive Director
Address	1120 Monroe Suite 220 Grand Rapids, MI 49503
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Check one:

- Permanent Supportive Housing
- Rapid Re-Housing
- Transitional Housing

Authorized Representative: *I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.*

Name: Vera Beech	Title: Executive Director
Date of Board Authorization:	
Date of Anticipated Board Authorization:	7/20/2016

All projects requesting renewal must demonstrate they have met minimum project eligibility, capacity, timeliness, and performance standards to be considered for funding.

GENERAL PROJECT INFORMATION

1. Provide a narrative describing how the project’s performance met the plans and goals established in the current project’s application the project’s performance in assisting program participants to achieve and maintain independent living, and record of success. (Include target populations and preferences as specified and/or allowed by the Notice of Funding Availability (NOFA) under which the project was initially funded.)

HEROES provides strengths-based housing first services to homeless veterans who have a disability of long and continued duration which aligns with HUD’S priority of ending veteran homelessness and serving those most vulnerable. Services are trauma informed, and incorporate key strategies from solution focused and motivational interviewing. Veterans were assisted to quickly secure permanent housing in the community and were provided supportive service to help them to maintain housing and improve their health and well being. Veterans were assisted, as appropriate, for their health condition to increase their income and self-sufficiency. Individualized goals and action plans were developed that focus on the strengths of the individual and their hopes and dreams for the future. This is a project that was funded under the Bonus Samaritan project that required the prioritization of veterans. HEROES for the 15-16 grant year anticipated to served 11 veteran households but served 12 veteran households. 81% (13/16) of the adults in HEROES either maintained or increased their income in this grant year. 100% (2/2) of the exits from this grant year were to permanent housing destinations. The low number of exits is a testament to the effectiveness of this project helping Veterans retain permanent housing.

2. Has the project had any significant changes since the last funding approval (HUD FY 2015),
 No if “yes” complete the chart below to indicate the change.

Check change type		Previous	New
<input type="checkbox"/>	Decrease in the number of persons served		
<input type="checkbox"/>	Change in number of units		
<input type="checkbox"/>	Change in project site location		
<input type="checkbox"/>	Change in target population		
<input type="checkbox"/>	Change in component type		
<input type="checkbox"/>	Change in grantee/applicant		
<input type="checkbox"/>	Line item or cost category budget changes more than 10%		
<input type="checkbox"/>	Other: Click here to enter text.		
If change was made include as many of the following that apply as attachments to your application:			
Attached (check)			

<input type="checkbox"/>	Attachment: Written communication to HUD requesting the significant change
<input type="checkbox"/>	Attachment: HUD's written approval of the change requested
<input type="checkbox"/>	N/A: HUD has not yet provided written approval of the requested change

SECTION I: CoC Priority Populations

3. What percentage of the households served were chronically homeless? (HMIS Report)

Singles (1 chronic/2 singles) 50% and Families (1 chronic/1 family) 100% of households entering this grant year were chronically homeless. Entry/Exit report pulled 2 single adults, however 1 of the adults is actually a household member. The correct count for number of households entering this grant year for Singles (1 chronic/1 household) 100%. This project is funded under a samaratin bonus project NOFA that required all households to include a Veteran. As units turn over chronic homeless veterans are prioritized at at least 85%. Referrals come from coordinated entry and the highest priority eligible household is served.

4. What percentage of the households included at least one Veteran? (APR 21)

(12 Veterans/16 Total Adults) 75%, HEROES requires that there be a veteran in every household. 75% was derived from the guidance provided, the APR pulls total adults in program. In this case, there were 4 non-veteran adults in the program as part of the veteran households. There are 12 veterans enrolled in this project during this operating year and 12 households served (APR 9). 100% of the households served in this project had a household that included at least one veteran.

5. What percentage of the households were headed by a youth aged 18-24? (APR 16)

8%, however, this is not a project that targets households headed by a youth aged 18-24. Y (1 Youth aged 18-24 with children/12 Total clients) indicates 8%.

6. What percentage of the households served were families with children? (APR 9)

17% , however, this project is not a parobject that targets households with children (2 HH with Children/12 Total Households served) indicates 17%.

7. What percentage of the households served had experienced domestic violence? (APR 19.a.)

17% however, this project does not target dometic violence survivors. (2/12) indicates 17%

Low Barrier and Housing First

8. Low Barrier

Does the project ensure that participants are NOT screened out (or denied project entry) due to the following:	
Having too little or not enough income	Yes
Active substance use or history of substance abuse	Yes
Having a criminal record (other than for state-mandated restrictions)	Yes
Domestic violence (requiring survivor to take specific actions or demonstrate	Yes

distance from assailant)	
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9. Housing First

In addition to the answers above, a project must also answer affirmatively to the following questions to qualify as Housing First.

Does the project work to ensure that participants are NOT terminated from the program due to the following:	
Failure to participate in supportive services	Yes
Failure to make progress on a service plan	Yes
Loss of income or failure to improve income	Yes
Being a victim of domestic violence	Yes
Any other activity not typically covered in a lease agreement typically found in the project's geographic area.	Yes
Does the project quickly move participants into permanent housing?	Yes

Section II: HUD Priorities

Permanent Housing

10. Is this a permanent housing (PH) project that is requesting funds for housing (i.e. rental assistance or leasing funds)? **Yes**

11. a. Total request for housing activities (leased units, leased structures, and/or rental assistance):
\$86,209.00 Requested Leased Units Budget

b. Total award (support services, operating cost, etc) plus administrative costs requested (not including match): \$130,265 Total Requested Budget

c. Percentage of total budget devoted to housing activities (10.a. ÷ 10.b.): 66% of the total budget is devoted to housing activities (\$86,209 leased units/\$130,265 budget)

Prioritization of Chronic Homelessness in PSH—Questions 10 and 11 are for Permanent Supportive Housing Projects Only

12. Will the organization adopt the HUD CPD Notice on Prioritization? **Yes**

13. a. Is the project dedicated to chronic homelessness in 100% of its units? **No**

b. What percentage of the project's non-dedicated beds are prioritized for chronically homeless participants?

This is a Bonus Samaritan project that requires prioritization of veterans. The agency has adopted HUD's prioritization process for this project, Community Rebuilders will prioritize at least 85% of the non dedicated beds in this project for chronically homeless veterans as units turnover. Referrals come from coordinated entry and the highest prioritized referral that is eligible is served.

Targeting Hard to Serve Populations

14. What percentage of participants had:

a. One(1) or more physical or mental health conditions known at entry (*APR 18.b. add totals for one, two and three or more conditions then divide by total*):

75% (6+4+5/20) had one or more physical or mental health conditions known at entry.

b. Two (2) or more physical or mental health conditions known at entry (*APR 18.b. add totals in two and three or more conditions divided by total*):

45% (4+5/20) had two or more physical or mental health conditions known at entry.

c. Three (3) or more physical or mental health conditions known at entry (*APR 18.b. total in three or more conditions divided by total*):

25% (5/20) had three or more physical or mental health conditions known at entry.

15. What percentage of the adults served had less than \$500 income a month at entry? (*APR 23. Add values for No Income through \$251-\$500 and divide by Total in last row*):

31% (5+0+0/16) of adults served had less than \$500.00 in income a month at entry.

Impact on Homelessness

16. Please evaluate how the project would impact homelessness in the CoC if it were not awarded funding through this competition.

<input checked="" type="checkbox"/>	The project would close and 20 individuals would immediately become homeless if it were to not be funded.
<input type="checkbox"/>	Loss of funding would result in loss of housing options and could mean eventual displacement or increase in homelessness.
<input type="checkbox"/>	Loss of funding would negatively impact services and resources but not a clear loss of housing options.
<input type="checkbox"/>	Loss of funding would minimally impact the number of housing options or resources available.

Section IV. Project Performance

Performance Data

17. What is the project’s utilization rate? (*Quarterly Point- in-Time Counts in APR 9. New Projects will only use average of last two quarters in the operating year.*)

98% (11+10+11+11=43, 43/4=10.75, 10.75/11) utilization rate.

18. Did 100% of project head of households enter from an eligible homeless situation? (*APR 20.a.1-3*)

100% of project head of households entered from an eligible homeless situation. All clients are entering from an eligible homeless situation.

19. What percentage of project Leavers exited to a known destination? (APR 29.a.1-2 ÷ Total Leavers APR 7.)

100% (2 known exits/2 total leavers) of the project's leavers exited to a known destination.

20. What percentage of program participants exited to a permanent housing destination?

100% (2 exits to permanent housing/ 2 total leavers) of program participants exited to a permanent housing destination.

21. All Projects: What percentage of project leavers had increased earned income at project exit? (APR 24.b.2.total / 7. Total Leavers)

100% (2 leavers with increased income/ 2 Adult leavers) of leavers had increased total income at project exit.

22. All Projects: What percentage of project leavers were receiving mainstream benefits at project exit? (APR 26.a.2. total / 7. Total Leavers)

100% (2 leavers with non cash benefits/2 Adult leavers) of project leavers are receiving benefits at project exit.

23. PSH Projects Only: What percentage of participants leaving project remained in the project 6 months or longer? (APR 27)

100% (2 leavers stayed 180+ days/2 Total Leavers) of the participants leaving the project remained in the project for 6 months or longer.

HMIS Participation

24. Within HMIS, what is the number of Universal Data Elements (UDE) with 5% or more null or missing values?

There are no Universal Data Elements with 5% or more null or missing values.

Efficient Use of Funding

25. Expenditure of Funds: Use last completed HUD FY year. Projects that have not completed a grant year should not answer.

a. Total amount awarded	125,180
b. Total amount spent	125,180
c. Percentage spent Divide answer b. by answer a.	100%

HUD Monitoring

26. a. Is the recipient free of HUD monitoring findings for all the agency's projects? **Yes**

If no, explain below findings in detail for the Funding Review Panel. Include details on the nature of the finding, resolution and corrective actions taken, if any.

Community Rebuilders has no findings from HUD. The agency is the subrecipient of a program that HUD has monitored.

b. Has your organization been monitored by HUD in the past three (3) years? **Yes**

If yes, include as attachments: Monitoring report from HUD, your organization’s response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

If no, provide most recent monitoring by an entity other than HUD for federal or state funding (ESG, CDBG, etc) and include as attachments: Monitoring report, your organization’s response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

Financial Information

27. What is the percent of leveraging funds of the total requested funds?
Complete Leveraging worksheet, Attachment A.

PROJECT BUDGET

Activity	Requested Funds	% of Requested Funds	Other Funding	Total Project Cost
Acquisition		%		
New Construction		%		
Rehabilitation		%		
Leasing	\$86,209	66 %		\$86,209
Rental Assistance		%		
Supportive Services	\$15,324	12 %		\$15,324
Operating Costs	\$20,570	16 %		\$20,570
HMIS		%		
Project Administration (limited to 7%)	\$8,162	6 %		\$8,162
Total Project Cost	\$130,265			\$130,265

Attachment A

Identify all match and leveraging funds. Only those dollars or non-cash contributions (in-kind) that directly support the project should be listed. This may include federal, state, or local government funds, private funds, grants, and/or other sources, including donations. Worksheet should reflect information in eSnaps application.

Resource	Cash or In Kind	Committed or Planned/ Pending	Available (MM/YY)	Amount/ Value	% of HUD Project Award	Serves as CoC Program Match? (Y/N)
Community Mental Health	In Kind	Committed	04/17	\$11,014	25%	Yes
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%.	Yes/No
Total leveraged from other sources						

Attach additional forms as necessary

Attachment B

Attachments listed below are required but unscored. Failure to include any documentation that is required may result in application being out of the competition.

All projects must include:

Annual Progress Report (APR) for the project's most recent completed contract year. (If a full year has not yet been completed for the project, attach an APR with an end date of 6/25/2015) Other structured outcome report for non-HMIS participating agencies are allowed (i.e. domestic violence agencies).

Line of Credit Control System (LOCCS) report showing drawdowns and final balance

Project Application submitted in *e-snaps*

Each applicant must include one of the following two:

Monitoring report from US Department of Housing and Urban Development (HUD)

Monitoring report from an entity other than HUD for federal or state funding (ESG, CDBG, etc)

If relevant include:

Organization's response to any findings

Documentation from HUD (or other entity) that finding or concern has been satisfied

Any other relevant documentation

Written communication to HUD requesting the significant change indicated in question 2.

HUD's written approval of the change requested in question 2.

Attachment C

HUD General Section Certificates

The agency certifies to the Grand Rapids Area Coalition to End Homelessness that it and its principals are in compliance with the following requirements as indicated by checking the box.

- Fair Housing and Equal Opportunity*. See CFR 578.93 for specific requirements related to Fair Housing and Equal Opportunity.
- Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity*. See the Federal Register dated February 1, 2012, Docket No. FR 5359-F-02 and Section VI.B.2. of the General Section.
- Debarment and Suspension*. See Section III.C.4.c. of the FY 2015 General Section. Additionally, it is the responsibility of the recipient to ensure that all subrecipients are not debarred or suspended. (24 CFR 578.23((3)(c)(4)(v).d. Delinquent Federal Debts. See Section III.C.4.a. of the FY 2013 General Section.
- Compliance with Fair Housing and Civil Rights*. See Section III.C.3.a. of the FY 2015 General Section.
- Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)*. See Section III.C.3.d. of the FY 2015 General Section.
- Economic Opportunities for Low- and Very Low-income Persons (Section 3)*. See Section III.C.3.c. of the FY 2015 General Section.
- Real Property Acquisition and Relocation*. See Section VI.B.4. of the FY 2015 General Section.
- Conducting Business in Accordance with Core Values and Ethical Standards/Code of Conduct*. See Section III.C.3.f. of the FY 2015 General Section.
- Prohibition Against Lobbying Activities*. See Section III.C.3.h. of the FY 2015 General Section.
- Participation in HUD-Sponsored Program Evaluation*. See Section VI.B.6. of the FY 2015 General Section.
- Environmental Requirements*. Notwithstanding provisions at 24 CFR 578.31 and 24 CFR 578.99(a) of the CoC Program interim rule, and in accordance with Section 100261(3) of MAP-21 (Pub. L. 112-141, 126 Stat. 405), activities under this NOFA are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58.
- Drug-Free Workplace*. See Section VI.B.9. of the FY 2015 General Section. n. Safeguarding Resident/Client Files. See Section VI.B.10 of the FY 2015 General Section.
- Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 209-282) (Transparency Act), as amended*. See Section VI.B.11. of the FY 2015 General Section.
- Lead-Based Paint Requirements*. For housing constructed before 1978 (with certain statutory and regulatory exceptions), CoC Program recipients must comply with the requirements of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801, et seq.), as amended by the Residential Lead-Based

Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851, et seq.); and implementing regulations of HUD, at 24 CFR part 35; the Environmental Protection Agency (EPA) at 40 CFR part 745, or State/Tribal lead rules implemented under EPA authorization; and the Occupational Safety and Health Administration at 29 CFR 1926.62 and 29 CFR 1910.1025.

Attestation that all attachments as required by HUD are uploaded in *e-snaps*. See Notice of Funding Availability for the 2015 Continuum of Care Program Competition FR-5900-N-25; Section VI. C. 2.

This list is not exhaustive of all HUD requirements. Applicants are encouraged to review the 2015 General Section, found at:

http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/grants/fundsavail/2015gensec to ensure eligibility.

Agency: **Community Rebuildres**

Acknowledged By: **Vera Beech**

Title: Executive Director

Date: 7/15/2016