



**2016 COC PROGRAM COMPETITION  
RENEWAL PROJECT APPLICATION  
HOUSING PROJECTS**

<b>AGENCY PROFILE</b>	
Legal Name of Agency	Community Rebuilders
Project Name	Rapid Rehousing Collaborative – Youth First
Contact Person	Vera Beech
Title	Executive Director
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Check one:

- Permanent Supportive Housing
- Rapid Re-Housing
- Transitional Housing

Authorized Representative: *I hereby certify that the information contained in this proposal is true and accurate. Any falsification of information will render the application void, and the application will not be accepted. This application has been reviewed and authorized for submission by the agency's board of directors as of the date indicated.*

Name: Vera Beech	Title: Executive Director
Date of Board Authorization:	
Date of Anticipated Board Authorization:	7/20/2016

*All projects requesting renewal must demonstrate they have met minimum project eligibility, capacity, timeliness, and performance standards to be considered for funding.*

### **GENERAL PROJECT INFORMATION**

1. Provide a narrative describing how the project's performance met the plans and goals established in the current project's application the project's performance in assisting program participants to achieve and maintain independent living, and record of success. (Include target populations and preferences as specified and/or allowed by the Notice of Funding Availability (NOFA) under which the project was initially funded.)

This bonus project was rewarded from the 2015-2016 NOFA bonus project. The project is anticipated to start on time and meet measures as described below. This project utilizes a collaborative and comprehensive approach to ending youth homelessness in Kent County. Through the coordination of Strengths-Based Housing First Rapid Rehousing services and Positive Youth Development practices, homeless youth will achieve key outcomes for ending youth homelessness. Outreach and engagement will result in resolution of emergency situations and linkage to rapid rehousing within 20 days of program eligibility. Linkage to coordinated youth services combined with these projects and other community resources will result in youth development of positive relationships and connections with adults, peers and the larger community. Coordinated resources to address the employment and educational needs of youth will ensure access to the most effective resources available to meet the youth's income and educational goals. Finally, this project will engage youth in a coordinated homeless system of care and forge new system collaborations. A key outcome of these collaborations will be better client level data to inform and strengthen our response to youth homelessness in the future. Additionally, this project recognizes that not all young people have the same needs; some youth may require additional and complementary services that can be achieved through the positive youth development process while others will require a less intensive approach to resolution of their homelessness. Collaborative partnership roles have been identified and outlined in sub recipient agreements to ensure availability of services to meet the needs of a varied homeless youth population. The applicant of the project will provide supervision, training and sub-recipient oversight as well as hold the responsibility for distribution of payments. The mode of access to housing will be through trained housing resource specialists coordinated through 3:11 Youth Housing and The Salvation Army, Other supportive services will be accessed through connection with Arbor Circle's case management and counseling staff, and additional employment services and stipends will be coordinated through sub-recipient, HQ, who will also implement HMIS and data tracking and recording for this project. A partner organization Fosters Forward will ensure all rapid rehousing participant's housing units are furnished with necessary home furnishings. This collaborative project allows for short or medium term financial assistance and developmentally appropriate, individualized, case management services that meet the needs of 18-24 year old households with and without children. Consistent with Housing First philosophy, this project will have a low barrier intake process and accept youth with a variety of backgrounds and barriers to housing stability including substance abuse and criminal histories. Screening and assessment for entry into this project will be conducted in partnerships with youth providers in our community and the coordinated entry point of contact for Kent County, The Salvation Army. Resources will be targeted and prioritized based upon community priorities and in alignment with the community's CoC plan to end homelessness. Youth ages 18-24 who are living on the streets or in shelters and lack the financial resources and support networks to obtain housing on their own shall be prioritized for this rapid rehousing project. Participants will pay 30% of their adjusted income toward rent and may receive short term or medium term assistance based on need as determined by individualized plans. A progressive engagement model will be utilized to promote efficient use of resources. All households will be assisted to obtain housing in the private rental market and be assisted to secure a lease in the neighborhood of their choice near amenities that they most desire or need. All units will meet HUD Housing Quality Standards and rent reasonableness will be the applicable rent standard. All participating households will receive services from a trained Housing Resources (HRS) and linkage to specialized youth services as needed, including but not limited to mental health services and employment, income and educational assistance. HRS's will support the continuity of assessment and planning from early intervention through permanent housing stability. Services are voluntary but a minimum requirement of monthly contact to ensure specific steps to

achieve goals are outlined and strengths and resources are identified and rallied to address any barriers that might interfere with housing stability. Services are provided throughout program participation and for six months post exit from rental assistance. Services are designed to enhance participant's housing stability and self-sufficiency. The non-housing related service needs of households are brokered via referral and linkages to mainstream community resources and other local providers.

2. Has the project had any significant changes since the last funding approval (HUD FY 2015),  
 No if “yes” complete the chart below to indicate the change.

Check change type		Previous	New
<input type="checkbox"/>	Decrease in the number of persons served		
<input type="checkbox"/>	Change in number of units		
<input type="checkbox"/>	Change in project site location		
<input type="checkbox"/>	Change in target population		
<input type="checkbox"/>	Change in component type		
<input type="checkbox"/>	Change in grantee/applicant		
<input type="checkbox"/>	Line item or cost category budget changes more than 10%		
<input type="checkbox"/>	Other: <a href="#">Click here to enter text.</a>		
If change was made include as many of the following that apply as attachments to your application:			
Attached (check)			
<input type="checkbox"/>	Attachment: Written communication to HUD requesting the significant change		
<input type="checkbox"/>	Attachment: HUD’s written approval of the change requested		
<input type="checkbox"/>	N/A: HUD has not yet provided written approval of the requested change		

**SECTION I: CoC Priority Populations**

3. What percentage of the households served were chronically homeless? (HMIS Report)

N/A as the project has not started.

4. What percentage of the households included at least one Veteran? (APR 21)

N/A as the project has not started.

5. What percentage of the households were headed by a youth aged 18-24? (APR 16)

N/A as the project has not started. The project is set up to serve 100% of households who are headed by youth aged 18-24.

6. What percentage of the households served were families with children? (APR 9)

N/A as the project has not started.

7. What percentage of the households served had experienced domestic violence? (APR 19.a.)

N/A as the project has not started.

**Low Barrier and Housing First**

8. Low Barrier

<b>Does the project ensure that participants are NOT screened out (or denied project entry) due to the following:</b>	
Having too little or not enough income	Yes
Active substance use or history of substance abuse	Yes
Having a criminal record (other than for state-mandated restrictions)	Yes
Domestic violence (requiring survivor to take specific actions or demonstrate distance from assailant)	Yes

9. Housing First

In addition to the answers above, a project must also answer affirmatively to the following questions to qualify as Housing First.

<b>Does the project work to ensure that participants are NOT terminated from the program due to the following:</b>	
Failure to participate in supportive services	Yes
Failure to make progress on a service plan	Yes
Loss of income or failure to improve income	Yes
Being a victim of domestic violence	Yes
Any other activity not typically covered in a lease agreement typically found in the project's geographic area.	Yes
<b>Does the project quickly move participants into permanent housing?</b>	Yes

**Section II: HUD Priorities**

**Permanent Housing**

10. Is this a permanent housing (PH) project that is requesting funds for housing (i.e. rental assistance or leasing funds)? Yes

11. a. Total request for housing activities (leased units, leased structures, and/or rental assistance):

\$425,952 Requested Rental Assistance

b. Total award (support services, operating cost, etc) plus administrative costs requested (not including match): \$782,976 Total Requested Budget

c. Percentage of total budget devoted to housing activities (10.a. ÷ 10.b.): 54% of the total budget is devoted to housing activities. (\$425,852 Rental Assistance/\$782,976 Total Budget)

**Prioritization of Chronic Homelessness in PSH—Questions 10 and 11 are for Permanent Supportive Housing Projects Only**

12. Will the organization adopt the HUD CPD Notice on Prioritization? **Yes**

13. a. Is the project dedicated to chronic homelessness in 100% of its units? **No**

b. What percentage of the project’s non-dedicated beds are prioritized for chronically homeless participants?

RRH Collaborative is a rapid re-housing project so this do not apply. The agency has adopted HUD’s prioritization process.

**Targeting Hard to Serve Populations**

14. What percentage of participants had:

a. One(1) or more physical or mental health conditions known at entry (*APR 18.b. add totals for one, two and three or more conditions then divide by total*):

N/A as the project grant contract has not been executed by HUD yet.

b. Two (2) or more physical or mental health conditions known at entry (*APR 18.b. add totals in two and three or more conditions divided by total*):

N/A as the project has not started.

c. Three (3) or more physical or mental health conditions known at entry (*APR 18.b. total in three or more conditions divided by total*):

N/A as the project has not started.

15. What percentage of the adults served had less than \$500 income a month at entry? (*APR 23. Add values for No Income through \$251-\$500 and divide by Total in last row*):

N/A as the project has not started.

**Impact on Homelessness**

16. Please evaluate how the project would impact homelessness in the CoC if it were not awarded funding through this competition.

<input checked="" type="checkbox"/>	The project would close and ____ individuals would immediately become homeless if it were to not be funded.
<input type="checkbox"/>	Loss of funding would result in loss of housing options and could mean eventual displacement or increase in homelessness.
<input type="checkbox"/>	Loss of funding would negatively impact services and resources but not a clear loss of housing options.
<input type="checkbox"/>	Loss of funding would minimally impact the number of housing options or resources available.

**Section IV. Project Performance**

**Performance Data**

17. What is the project’s utilization rate? *(Quarterly Point- in-Time Counts in APR 9. New Projects will only use average of last two quarters in the operating year.)*

N/A as the project has not started.

18. Did 100% of project head of households enter from an eligible homeless situation? *(APR 20.a.1-3)*

N/A as the project has not started.

19. What percentage of project Leavers exited to a known destination? *(APR 29.a.1-2 ÷ Total Leavers APR 7.)*

N/A as the project has not started.

20. What percentage of program participants exited to a permanent housing destination?

N/A as the project has not started.

21. All Projects: What percentage of project leavers had increased earned income at project exit? *(APR 24.b.2.total / 7. Total Leavers)*

N/A as the project has not started.

22. All Projects: What percentage of project leavers were receiving mainstream benefits at project exit? *(APR 26.a.2. total / 7. Total Leavers)*

N/A as the project has not started.

23. PSH Projects Only: What percentage of participants leaving project remained in the project 6 months or longer? *(APR 27)*

N/A as the project has not started.

**HMIS Participation**

24. Within HMIS, what is the number of Universal Data Elements (UDE) with 5% or more null or missing values?

N/A as the project has not started.

**Efficient Use of Funding**

25. Expenditure of Funds: Use last completed HUD FY year. Projects that have not completed a grant year should not answer.

a. Total amount awarded	\$782,976
b. Total amount spent	N/A as the project has not started.
c. Percentage spent Divide answer b. by answer a.	N/A

## HUD Monitoring

26. a. Is the recipient free of HUD monitoring findings for all the agency's projects? **Yes**

If no, explain below findings in detail for the Funding Review Panel. Include details on the nature of the finding, resolution and corrective actions taken, if any.

Community Rebuilders has not had any findings but HUD. The agency has been monitored by HUD as a subrecipient of a HUD grant.

b. Has your organization been monitored by HUD in the past three (3) years? **Yes**

**If yes**, include as attachments: Monitoring report from HUD, your organization's response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

**If no**, provide most recent monitoring by an entity other than HUD for federal or state funding (ESG, CDBG, etc) and include as attachments: Monitoring report, your organization's response to any findings, documentation from HUD that finding or concern has been satisfied, and any other relevant documentation.

## Financial Information

27. What is the percent of leveraging funds of the total requested funds?

Complete Leveraging worksheet, Attachment A.

### PROJECT BUDGET

Activity	Requested Funds	% of Requested Funds	Other Funding	Total Project Cost
Acquisition		%		
New Construction		%		
Rehabilitation		%		
Leasing		%		
Rental Assistance	\$425,952	54 %		\$425,952
Supportive Services	\$285,799	37 %		\$285,799
Operating Costs		%		
HMIS	\$21,600	3 %		\$21,600
Project Administration (limited to 7%)	\$49,625	6 %		\$49,625
<b>Total Project Cost</b>	<b>\$782,976</b>			<b>\$782,976</b>

**Attachment A**

Identify all match and leveraging funds. Only those dollars or non-cash contributions (in-kind) that directly support the project should be listed. This may include federal, state, or local government funds, private funds, grants, and/or other sources, including donations. Worksheet should reflect information in eSnaps application.

Resource	Cash or In Kind	Committed or Planned/ Pending	Available (MM/YY)	Amount/ Value	% of HUD Project Award	Serves as CoC Program Match? (Y/N)
Arbor Circle FYSB SO Program (State of Michigan)			06/16	\$196,000	25%	Yes
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%	Yes/No
	Cash/Kind	C/PP	MM/YY		%.	Yes/No
<b>Total leveraged from other sources</b>				<b>196,000</b>		

Attach additional forms as necessary

## **Attachment B**

Attachments listed below are required but unscored. Failure to include any documentation that is required may result in application being out of the competition.

### **All projects must include:**

Annual Progress Report (APR) for the project's most recent completed contract year. (If a full year has not yet been completed for the project, attach an APR with an end date of 6/25/2015) Other structured outcome report for non-HMIS participating agencies are allowed (i.e. domestic violence agencies).

Line of Credit Control System (LOCCS) report showing drawdowns and final balance

Project Application submitted in *e-snaps*

### **Each applicant must include one of the following two:**

Monitoring report from US Department of Housing and Urban Development (HUD)

Monitoring report from an entity other than HUD for federal or state funding (ESG, CDBG, etc)

### **If relevant include:**

Organization's response to any findings

Documentation from HUD (or other entity) that finding or concern has been satisfied

Any other relevant documentation

Written communication to HUD requesting the significant change indicated in question 2.

HUD's written approval of the change requested in question 2.

## Attachment C

### HUD General Section Certificates

The agency certifies to the Grand Rapids Area Coalition to End Homelessness that it and its principals are in compliance with the following requirements as indicated by checking the box.

- Fair Housing and Equal Opportunity*. See CFR 578.93 for specific requirements related to Fair Housing and Equal Opportunity.
- Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity*. See the Federal Register dated February 1, 2012, Docket No. FR 5359-F-02 and Section VI.B.2. of the General Section.
- Debarment and Suspension*. See Section III.C.4.c. of the FY 2015 General Section. Additionally, it is the responsibility of the recipient to ensure that all subrecipients are not debarred or suspended. (24 CFR 578.23((3)(c)(4)(v).d. Delinquent Federal Debts. See Section III.C.4.a. of the FY 2013 General Section.
- Compliance with Fair Housing and Civil Rights*. See Section III.C.3.a. of the FY 2015 General Section.
- Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)*. See Section III.C.3.d. of the FY 2015 General Section.
- Economic Opportunities for Low- and Very Low-income Persons (Section 3)*. See Section III.C.3.c. of the FY 2015 General Section.
- Real Property Acquisition and Relocation*. See Section VI.B.4. of the FY 2015 General Section.
- Conducting Business in Accordance with Core Values and Ethical Standards/Code of Conduct*. See Section III.C.3.f. of the FY 2015 General Section.
- Prohibition Against Lobbying Activities*. See Section III.C.3.h. of the FY 2015 General Section.
- Participation in HUD-Sponsored Program Evaluation*. See Section VI.B.6. of the FY 2015 General Section.
- Environmental Requirements*. Notwithstanding provisions at 24 CFR 578.31 and 24 CFR 578.99(a) of the CoC Program interim rule, and in accordance with Section 100261(3) of MAP-21 (Pub. L. 112-141, 126 Stat. 405), activities under this NOFA are subject to environmental review by a responsible entity under HUD regulations at 24 CFR part 58.
- Drug-Free Workplace*. See Section VI.B.9. of the FY 2015 General Section. n. Safeguarding Resident/Client Files. See Section VI.B.10 of the FY 2015 General Section.
- Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L. 209-282) (Transparency Act), as amended*. See Section VI.B.11. of the FY 2015 General Section.
- Lead-Based Paint Requirements*. For housing constructed before 1978 (with certain statutory and regulatory exceptions), CoC Program recipients must comply with the requirements of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801, et seq.), as amended by the Residential Lead-Based

*Paint Hazard Reduction Act of 1992* (42 U.S.C. 4851, et seq.); and implementing regulations of HUD, at 24 CFR part 35; the Environmental Protection Agency (EPA) at 40 CFR part 745, or State/Tribal lead rules implemented under EPA authorization; and the Occupational Safety and Health Administration at 29 CFR 1926.62 and 29 CFR 1910.1025.

Attestation that all attachments as required by HUD are uploaded in *e-snaps*. See Notice of Funding Availability for the 2015 Continuum of Care Program Competition FR-5900-N-25; Section VI. C. 2.

This list is not exhaustive of all HUD requirements. Applicants are encouraged to review the 2015 General Section, found at:

[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/administration/grants/fundsavail/2015gen\\_sec](http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/grants/fundsavail/2015gen_sec) to ensure eligibility.

Agency: **Community Rebuildres**

Acknowledged By: **Vera Beech**

Title: Executive Director

Date: 7/15/2016