



## EXECUTIVE COMMITTEE MEETING MINUTES

June 5, 2017

3:00- 4:30 pm

Facilitator:	Karen Tjapkes		
Meeting Attendees:	Beverly Ryskamp, Rebecca Rynbrandt, Matthew VanZetten, Kwan McEwen, Jesica Vail, Wende Randall		
Time Convened:	3:08 pm	Time Adjourned:	4:47 pm

<b>Approval of Minutes</b>		<b>May 8, 2017</b>	
Conclusion	No corrections, minutes approved by consensus		
<b>Approval of Agenda</b>			
Discussion	Add in an item on HMIS Data, and be sure to have conversation about Friday's conference call, agenda approved with changes by consensus		
<b>CMS Grant</b>		<b>Maureen Kirkwood</b>	
Discussion			
<p>The Accountable Health Communities Grant from Centers for Medicare and Medicaid Services (CMS) was awarded the Kent County with Health Net as the lead agency for a May 1 start date. The target population is everyone on Medicare/Medicaid (M/M) in Kent County. CMS is testing whether a systematic way of testing M/M recipients for social determinants will reduce the incidence of significant health costs. Funding can only be used for the screening and planning, not for providing the actual services. Clinical sites have committed to doing screenings on the social determinants of health with a predetermined set of questions developed by CMS. After screened, if a social determinant is identified and a person has a medical history including 2 or more emergency department visits, they will be referred to Health Net. The grant requires an advisory board and service providers are currently being invited to join. A gaps analysis will also be done. Invest Health from Spectrum is also looking at affordable and healthy housing. This group will be working on community alignment to help facilitate or promote conversations about health care systems contributing to the pot of funding available to resources, and potentially infrastructure funding. Maureen will share the tool for assessment. She is still examining how the database will be able to pull data back out to help our community. Have data now about ED utilization of M/M beneficiaries, this was included as part of the grant application's gap analysis requirement. Would like to have the ability to make the data richer than just numbers of people. Policy will be important to better align existing funding.</p> <p>The Coalition is looking for ways to optimize funding to the system. This work will likely result in more referrals, however our ability to house people is not being improved by it. One option is to look at funding going to institutions and reprioritize for housing.</p>			
<b>Open Seat on Steering Council</b>		<b>Jesica Vail</b>	
Discussion			
<p>Yvonne Jackson is stepping down after changing employment. The last seat opening went to the next highest vote receiver. Discussion regarding following this precedent that was set. Jesica will ask Brandi Sones if she is still interested in being on Steering Council. If she is no longer interested, ask she will ask Tracy Fountain of DHHS.</p>			



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Action Items	Person Responsible	Deadline
Check into issue of filling Nominating Seat	Jesica	July
<b>HMIS Data Submission</b>	<b>Jesica Vail</b>	
Discussion		
<p>Jesica explained the process of submitting this year's System Performance Measures, and Jim's submission issues. Executive advises that we tell our Field Officer, Darrick, what the problems were.</p> <p>Additional conversation about PIT count and when and how to release that data. In further conversation between some committee members the compromise of posting info to the website, and crafting an email informing members that the numbers are available on the site with accompanying narrative to provide context.</p>		
<b>Developer Policy Update</b>	<b>Jesica</b>	
Discussion		
Committee reviewed new policy draft, with changes made by Erin Banchoff. One suggestion to strike "bi-monthly" from point 2. With changes, draft will be sent to Steering for approval.		
<b>DHHS ESP Update</b>		
Discussion		
<p>Jesica will get an update on the RFP timeline at tomorrow's MSHDA meeting. It is also likely hung up on state budget process. Friday there is a conference call with Matt Lori, Paula Kaiser-VanDam, Matthew, Karen, Rebecca, Connie, and Jesica. Matthew will ask to have the meeting at City of Grand Rapids so we can have the call from there. If that doesn't work, we can have it at the City of Wyoming.</p> <p>Some talking points can include: one size fits all will harm us significantly, if we have to reallocate HUD funding, this hurts our score and can jeopardize housing programs. The Committee hasn't gone to legislators yet as we want to solve this in conversation first. Can talk about connections with health and the CMS grant, if we lose HARA funding it's a domino effect on our system.</p> <p>Another talking point is that it's a small part of the budget to not disenfranchise one of the largest, fastest growing areas; the human interest aspect. Have data points that were submitted to HUD including number of people in system and more people housed.</p>		
<b>Meeting Date Change</b>		
Discussion		
Sept 7 <sup>th</sup> , 3pm. August 7 <sup>th</sup> Executive, Karen will not be available. Kwan can Chair.		
<b>Desk Monitoring Update</b>		
Discussion		
All the documents are in, staff is working to review.		
<b>ENTF/CoC MOUs Charter Updates</b>		
Discussion		
Committee reviewed draft of MOU. Feedback included: under opening paragraph, speak to the role in convening all conversations around homelessness, change to Coalition, CTEH from CoC.		