



## EXECUTIVE COMMITTEE MEETING MEETING MINUTES

March 6, 2017

3:00-5:00pm

Facilitator:	Karen Tjapkes		
Meeting Attendees:	Beverly Ryskamp, Rebecca Rynbrandt, Kwan McEwen, Matthew Van Zetten (by phone) Also Present: Victoria Sluga, Anna Diaz, Tiyanna Payne, Wende Randall, Jesica Vail, Jim Talen		
Time Convened:	3:05pm	Time Adjourned:	5:00pm

<b>Review Agenda</b>		<b>March 6, 2017</b>	
Discussion	Review Minutes after presenters, add Financial Modeling after that.		
<b>Approval of Minutes</b>		<b>February 6, 2017</b>	
Motion by:		Support from:	
Discussion			
Amendments	Make changes suggested, revisit next month for approval		
Conclusion			
<b>Veterans Initiative</b>		<b>Anna Diaz and Tiyanna Payne</b>	
Discussion			
<p>Presenting on the Ending Veteran Homelessness Effort.          Have partnered with other providers to work on housing all veterans identified as homeless.          The Progress Report presented is accurate as of February 22, 2017;          This effort was the first-time housing and Veteran systems could align and track progress together.          The group looked back a year to get the most full picture of what Veterans were homeless in Kent County.          Worked on improving the process to house veterans from start to finish.          Group reviewed the "Criteria and Benchmarks for Achieving the Goal of Ending Veteran Homelessness" as completed by the veteran workgroup.          Definition of swiftly housing a veteran by the VA is within 90 days of identification.          We meet the minimum in all benchmarks and have worked to surpass all.          Being proactive in declaring we've met functional zero on veteran homelessness, asking the regional VA to look over to prevent having USICH turn back/deny the submission.</p>			
Action Items		Person Responsible	Deadline
Motion to recommend approval to Steering Committee by Rebecca, seconded by Kwan. Will add to the Steering agenda and send out information in advance. A presentation is not required for Steering.		Jesica Vail	March 17
<b>SOAR</b>		<b>Victoria Sluga</b>	
Discussion			
Victoria Sluga from Pine Rest Street Reach is the PATH/SOAR Lead for the County.			



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SOAR is a best practice model to get SSDI for people. If applying without SOAR, the average person only has 26% success rate in being accepted. People with MI or co-occurring disorders only have a 10% success rate.

At the federal level, SAMSHA worked with SSI to create the SOAR practices, which ups the success rate to a 63% success rate.

SAMSHA's definition of homelessness is broader than HUD to allow for people in PSH to qualify for SOAR assistance.

If they go through an appeal process, there is a 60% success rate.

Local stats show we don't have many people doing them here. Street Reach completes 18 a year. At Street Reach they have a process for deciding who to take on as a good SOAR case, each case is about 40 hours of work over 2 months.

Included is a seven-page Medical Summary Report, which is like a Psycho-Social report mental health providers routinely do, but from more of a deficit perspective.

Interested providers would do an online training. SOAR is critical because it helps to end people's cycles of homelessness.

Victoria facilitates quarterly meetings with those doing SOAR locally. They completed 20 applications last year, but the community has more capacity to do this.

Those who are trained need to go fewer than 2 months between applications.

Pine Rest just received funding from United Way to add a staff person and double their output.

Many more agencies could be doing the work. The templates lead a person through the work, so doesn't need a social worker doing it.

Goals: to have all Resident Support Coordinators doing the work. Need to seek more funding to do the work.

Ways to incentivize SOAR efforts across providers:

- Can add bonus points on CoC Program application, by number of SOARs submitted a year.

- For leveraging community pots of funding, people are typically dual eligible for Medicaid/Medicare.

This could free up more Medicaid for the community long term.

Action Items	Person Responsible	Deadline
Take to Ad-Hoc Funding group about adding to CoC Application and the language on it. Present at CoC meeting on importance and getting people trained.	Jesica	April 28
<b>Appointing Steering Council Member</b>	<b>Jesica Vail</b>	
Discussion		
Moved by Rebecca, Kwan seconded, to appoint Erin Crison of Well House		
<b>CSH</b>	<b>Jesica Vail</b>	
Discussion		
Group does not want to cut a 100% payment to CSH at this time, they would prefer to release a portion until satisfied with the final report. Recommend to United Way that payment will be at 75% of contract, remaining subject upon completion moved by Beverly, Rebecca seconded. All were in favor.		



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<b>HMIS Training in April</b>		<b>Jesica Vail</b>	
Discussion			
Jim is unable to attend a training that appears to be critical to HMIS, Angela at the Salvation Army is able to attend and can bring the information back to the community.			
<b>Chronic Homelessness Lead Discussion</b>		<b>Jesica Vail</b>	
Discussion			
A group of agencies with critical functions in ending chronic homelessness have been meeting to discuss the best way to move forward with a coordinated community effort. They have discussed creating MOUs to outline roles and responsibilities, but staff wanted to bring that to leadership first.			
Action		Person Responsible	Deadline
Do a vote at Steering to approve them to be a Steering group, maybe not a full MOU, but some document of roles and responsibilities.			
<b>Monitoring of CoC Funded Projects</b>		<b>Jesica Vail</b>	
Discussion			
Jesica shared working draft of Monitoring Document with the committee for input. Feedback in it is going in the right direction, need to be sure to cover all the areas. If saying desk monitoring this year, should do on site next year. HUD typically has a risk assessment for priorities of who will be flagged for a full monitoring. Go back and look at what the least amount of work that needs to be done. Add in an electronic signature from the agency attesting to the information provided.			
<b>Emergency Shelter Program Funding Anticipated Changes</b>		<b>Jesica Vail</b>	
Discussion			
Staff meeting with MDHHS staff next week. Update after this meeting.			
<b>ENTF/CoC MOUs and Charter Updates</b>		<b>Karen Tjakpes</b>	
Discussion			
The group will be meeting again and have more information to report next month.			
<b>Draft Steering Committee Agenda and Determine Location</b>			
Discussion			
1120 Monroe, need to explore if that will that work all the time			