



EXECUTIVE COMMITTEE MEETING MEETING MINUTES

December 12, 2022

1:00-2:30

Facilitator:	Adrienne Goodstal		
Meeting Attendees:	Adrienne Goodstal, Tammy Vincent, Elizabeth Stoddard Staff: Courtney Myers-Keaton, Brianne Robach		
Time Convened:	1:03pm	Time Adjourned:	2:30pm

Approval of Agenda			
Motion by:	Elizabeth Stoddard	Support from:	Tammy Vincent
Discussion			
Amendments			
Conclusion	Approved		
Approval of Minutes		November 7, 2022	
Motion by:	Elizabeth Stoddard	Support from:	Tammy Vincent
Discussion			
Amendments	Change "Liz" to "Elizabeth" throughout		
Conclusion	Approved with amendments		
Executive Committee Transition Plan			
Discussion			
Discussion around potential candidates for a 2023 Executive Committee term; Steering Council will elect members to Executive at their January meeting. Acknowledgement that some continuity is beneficial to the committee. Adrienne offered to support onboarding of new members.			
Action Items		Person Responsible	Deadline
Proposed City Public Health, Safety, and Welfare Ordinances			
Discussion			
Courtney shared that the Grand Rapids City Commission received a letter from Grand Rapids Chamber last week regarding health and safety concerns which included proposed ordinances. The ordinances will be discussed at the Public Safety Committee and City Commission meetings tomorrow (Tuesday). Conversation around the topics generated as a result of the letter and potential next steps.			
Courtney is considering a formal position statement welcoming viable problem-solving conversations around solutions that do not criminalize homelessness. Agreement to decide following the Tuesday meetings. Attendees agreed that if a letter is developed, it should be reviewed by Executive but would not need approval from Steering Council; an opportunity for Coalition members to sign-on would be beneficial.			
Action Items		Person Responsible	Deadline
Reallocation Policy			
Discussion			
A draft policy was included to follow-up on an action item from a previous meeting. A draft was shared in the agenda packet and will be reviewed and discussed at the January meeting.			
Action Items		Person Responsible	Deadline



EXECUTIVE COMMITTEE MEETING MEETING MINUTES

December 12, 2022

1:00-2:30

HMIS Privacy			
Discussion			
<p>This topic is to follow up from last month's conversation regarding the changing of settings on a project page. This is considered a security issue and not a privacy breach as there are no concerns about private information being released. It was determined that Michigan Coalition Against Homelessness (MCAH) protocol was not followed which is a serious issue. HMIS contractors are participating with the ongoing MCAH inquiry and will receive next steps.</p> <p>Conversation around progress on the Coalition's goal to hire local HMIS staff. Finance Committee is meeting next week to discuss the staffing budget. Discussion on methods to cover the unanticipated cost of licenses is a next step.</p>			
Action Items		Person Responsible	Deadline
Staffing & Infrastructure Updates			
Discussion			
<p>Courtney shared that the CoC Program Manager position has been posted internally and interviews are underway. The administrative assistant position may be posted as a part-time position.</p> <p>A YHDP Coordinator is also needed. Courtney plans to apply for a small amount of YHDP planning grant funds while continuing to seek additional funding. Youth Action Board should be involved in the hiring process; delegation of roles can be discussed with Steering Council.</p>			
Action Items		Person Responsible	Deadline
December Steering Council Meeting Agenda			
Discussion			
Discussion of items to include of the agenda for the December Steering Council meeting. Tammy asked that an update regarding family shelter access include data from the crisis page.			
December General Membership Meeting Agenda			
Discussion			
Discussion of items to include on the agenda for the December full CoC meeting.			
Adjourn			
Motion by:		Support from:	