DATA ANALYSIS MEETING
MEETING MINUTES
May 21, 2020
1:00-2:30

Facilitator:	Lee Nelson Weber		
Meeting Attendees:	Lee Nelson Weber, John Wynbeek, Johanna Schulte, Kathy Besaw, Daniel Gore, Cheryl Schuch, Jennifer Headrick, Rebecca Rynbrandt, Courtney Myers-Keaton, Brianne Czyzio Robach		
Time Convened:	1:04	Time Adjourned:	2:12

Review of Agenda	
Discussion	

Approval of Minutes		April 23, 2020	
Motion by:	John	Support from:	Johanna
Discussion			
Amendments			
Conclusion	All in favor of approval, Motion Passes		

HUD Racial Analysis Tool	
Discussion	

The HUD Racial Analysis tool has been updated with 2019 PIT data and 2018 ACS data. An overview reaffirms what the committee and community have expressed in the past – there is an over-representation of people of color experiencing homelessness in the community. Cheryl noted that this is data based on PIT count data, which has historically undercounted families experiencing homelessness.

Conversation around this committee can connect with KConnect as well as share this information with the public. Suggestion to create a process for analyzing and distributing data with brief narrative, perhaps via the CoC's website. It would be helpful for committee members to provide support for verbiage.

Action Items	Person Responsible	Deadline

Data Reports	
Discussion	

PIT Count
This year saw an increase in numbers, some of which is likely related to warmer weather and intentional outreach. The outreach workgroup has discussed strategies for reaching more families and youth during next year's count. Conversation around the impact of Fulton Manor on family numbers as PIT has historically undercounted unsheltered families. Family data may be captured in other places in the count - in 2018, many families were in hotels in January. But, due to timing, Fulton Manor data was not included in either year's PIT count. In addition, this year shows a significant increase in TH, perhaps due to TH/RRH projects coming online. The Housing Inventory Count (HIC) is part of the PIT submission as well. Daniel is working on finalizing this year's HIC. He will share once finalized.

The large increase in numbers reflects what staff have been hearing from providers. Visualizations: the committee would like to see this data broken down by race and other demographics over 5 years.

In addition, feel it would be important to include context and narrative around the unsheltered count to frame information.

Suggestion to share observations with Data Quality Committee. However, these meeting seem to be more focused on working with individual providers on their data quality, not necessarily a filter between the data and Data Analysis Committee.

Annual Count Comparison:
The group discussed annual count numbers last time we met at a high level. Since then, staff developed a comparison with basic narrative. Staff will add percentage increase and show comparison to previous years on the chart.

The trend is an increase over time, particularly with singles. There was not an increase in families, which may indicate that the community is doing a much better job in capturing this data.

SPMs
Staff noted that Stella has a more thorough breakdown of these numbers including household type and demographics. There have been reports with issues access Stella, if you cannot access Stella please connect with Courtney who will be reaching out to HUD. Overall, entries have increased. This may be indicative of the lack of supply side.

Suggestion to share data with Steering to show changes and trends. **John moves to present a data package with verbiage and percentage changes to Steering with recommendation for publication on CoC website. Cheryl second. All in favor, motion passes.**

Action Items	Person Responsible	Deadline
Update PIT count visualization to include demographics	CoC staff	
Update annual count comparison to show comparison	CoC staff	
Next Steps		
Discussion		
Elections In the past, committees have taken nominations straight from the floor during a meeting. Due to COVID, meeting attendance has been limited, so an electronic process may make sense. Cheryl move to move elections process to electronically. John seconds. All in favor, motion passes.		
Adjournment		
Motion by: Johanna	Support from:	Cheryl