



STEERING COUNCIL MEETING MINUTES

September 18, 2020

8:30-10:00

Facilitator:	Casey Gordon		
Meeting Attendees:	<u>Steering members present:</u> Amanda Tarantowski, Adrienne Goodstal, Alonda Trammell, Casey Gordon, Susan Cervantes, Elizabeth Stoddard, Erin Banchoff, Cheryl Schuch, Karen Tjapkes, Victoria Sluga, Rebecca Rynbrandt, Thomas Pierce, Cathy LaPorte, Scott Orr, Hattie Tinney, Lauren VanKeulen, Tom Cottrell <u>Steering members absent with notification:</u> <u>Steering members absent without notification:</u> Brianna Lipscomb, Shontaze Jones, Shannon Bass, Kwan McEwen <u>Community Members:</u> Wende Randall, Tammy Britton, James Geisen <u>Staff:</u> Courtney Myers-Keaton, Brianne Czyzio Robach		
Time Convened:	8:34	Time Adjourned:	10:02

Approval of Agenda			
Motion by:	Karen Tjapkes	Support from:	Tom Cottrell
Discussion	Add CoC Updates to item 8.		
Amendments			
Conclusion	All in favor, motion passes.		
Approval of Minutes		August 21, 2020	
Motion by:	Tom Cottrell	Support from:	Erin Banchoff
Discussion			
Amendments	Under LIHTC Presentations, specify the address for the westside site - former Arsulowicz Brothers Mortuaries and adjacent parking lot		
Conclusion	All in favor, motion passes.		
Public Comment on Any Agenda Item			
Discussion	None		
Approval of Consent Agenda			
Motion by:	Tom	Support from:	Rebecca Rynbrandt
Discussion			
Amendments			
Conclusion	All in favor, motion passes.		
Petitions and Communications			
Discussion	<u>Housing Stability Alliance</u> Courtney shared that the CoC was invited to apply to serve as the Housing Stability Alliance (HAS) backbone organization. She indicated that restructuring of the CoC may be needed to serve as a backbone organization, which may not fit what the HSA's timeline. Conversation around the overlap in structure between what is desired of the HSA backbone entity and CoC. In addition, framework for the backbone entity is very similar to what HUD recommends as broader stakeholder group. Members feel it would be important for the CoC to indicate interest to reduce duplication, if possible. Lauren moved that the CoC complete the interest form and/or an accompanying letter that state		



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qualifications and request to be carried through to the next round. for the Housing Stability Alliance backbone entity. Victoria second. The HSA has indicated that financial support will be identified for the backbone entity. Tom noted the importance of long-term planning to ensure sustainable capacity and funding. **All in favor, motion passes.**

LIHTC Presentations

Discussion

Genesis Non-Profit Housing Corp.

John Wynbeek shared that Genesis is in the process of preparing an LIHTC application for MSHDA. MSHDA has indicated that the next round will be January or early February. The development is located at Genesis' current office is at 851 Leonard NW. 15 units will be targeted for PSH (fourteen 1-bedroom and one 2-bedroom). Other units will be affordable housing, targeting 40-60% AMI. Hope Network to provide support for resident support services. Genesis will work with Pine Rest, Dwelling Place, network180, and the CoC to determine how participants will be selected. If awarded, they anticipate leasing up beginning in 2023. 1-bedroom units will be deigned to hold 2 occupants, but not 3.

John indicated that Genesis will be seeking a letter of support for this project from the CoC in the future. **Tom moved that the CoC provide a letter of support for the project once it is requested.**

Lauren support. 15 in favor. 1 (Victoria Sluga) abstain due to conflict of interest

Action Items	Person Responsible	Deadline

Nominating Committee Formation

Discussion

Staff are in the process beginning to convene the Nominating Committee as the end of the year and elections are approaching. 4 committee members have been confirmed, Steering Council will need to nominate an additional member to serve on this committee. **Erin moved to nominate Adrienne and reaffirm Hattie to serve as Nominating Committee representatives. Cheryl second. 14 in favor. 2 abstentions due to conflict of interest (Adrienne Goodstal and Hattie Tinney), motion passes.**

CoC Updates

Sierra Salaam has left her position, HMIS Support Analyst position has been posted. Staff have discussing whether additional positions can be moved up to 1.0 FTE. Finance Committee will be reviewing a project budget later this month. Job descriptions are being finalized by United Way and will be shared once they are finalized. Job descriptions and alignment will be discussed at Executive Committee.

Summer Pilot PIT Count

Outreach workgroup has been planning a summer pilot count, similar to the January point-in-time count but focused on the City of Grand Rapids. The hope is to gather data to speak into conversations around increased visibility of those experiencing homelessness, as well as begin planning for capacity at shelters this winter given distancing requirements.



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<u>Homeless Outreach Team</u>			
Outreach workgroup and City of Grand Rapids have been in facilitated conversations to determine a plan for coordination. Members thanked Courtney for her work in bringing all voices to this conversation.			
Action Items		Person Responsible	Deadline
Prioritized Goals and Activities			
Discussion			
Staff shared prioritized goals with activities based on feedback from the CoC membership. Courtney indicated that these goals are aligned with State of MI's strategic plan. Steering members suggested edits to the document. The goal is to bring this to the full CoC for approval in October. Adrienne move to allow staff to make edits based on feedback and present to Steering before it is presented to the full CoC. Tom second. Timeframe for this plan can be determined via email. All in favor, motion passes.			
Action Items		Person Responsible	Deadline
Edit prioritized goals and activities based on feedback, send to Steering for an e-vote		CoC staff	
Strategic Visioning Discussion			
Discussion			
Over the past few months, there has been robust discussion regarding next steps strategic visioning. Additional funding has been identified. Executive Committee recommends reissuing the RFQ for a full strategic planning process. Conversation around whether to table this conversation in light of backbone entity conversation. Some of the funding will come from this year's CoC planning grant, which must be expended by November 30 th . Agree to table the conversation for now. Staff will look into funding availability and provide an update on the timeline to Steering.			
Action Items		Person Responsible	Deadline
Update Steering on the funding availability and timeline		Courtney Myers-Keaton	
Other Matters from Steering Council members			
Discussion			
Cheryl expressed concern that an isolation space is still not up and running in the community. Due to lack of available isolation units, shelters have had to pause continuous testing. She suggests elevating this conversation.			
Karen noted that if there are questions regarding the CDC Eviction Moratorium, folks can reach out to her (ktjapkes@lawestmi.org). Tenants have to opt into the moratorium.			
Public Comment on Any Item			
Discussion			
None			
Adjourn			
Motion by:	Tom Cottrell	Support from:	Adrienne