



EXECUTIVE COMMITTEE MEETING MEETING MINUTES

May 7, 2020

1:00-2:30

Facilitator:	Casey Gordon		
Meeting Attendees:	Casey Gordon, Cathy LaPorte, Erin Banchoff, Karen Tjapkes, Lauren VanKeulen, Courtney Myers-Keaton, Brianne Czyzio Robach		
Time Convened:	1:06	Time Adjourned:	2:56

Approval of Agenda		May 7, 2020	
Motion by:	Karen	Support from:	Cathy
Discussion			
Amendments	Add KConnect		
Conclusion	All in favor by acclamation with no dissent		

Approval of Minutes		April 2, 2020	
Motion by:	Erin	Support from:	Karen
Discussion			
Amendments	Add Lauren as an attendee		
Conclusion	All in favor by acclamation with no dissent		

MSHDA ESG CARES Act Funding

Discussion

The CoC will receive over \$500,000 from MSHDA, HUD has not yet released guidance for these funds. Conversations from MSHDA indicate they expect a comprehensive plan on how to meet all needs in the community. City of Grand Rapids and Kent County will receive CARES Act funds as well. Both are looking at ways to predict anticipated need and meet those needs. Members expressed concern that a lack of prevention resources in the community may lead to an influx at shelters. In addition, the current model of congregate sheltering for individuals raises safety concerns given the current environment. Agreement that long-term planning is important to meet these concerns.

Last month, Steering voted to prioritize MSHDA ESG funds for family shelter costs. Given MSHDA's desire for a community plan, our application would need to clearly articulate how the community will address other needs through different funding streams. To determine MSHDA ESG subrecipients, Courtney anticipates an RFQ process, dependent on MSHDA's requirements and HUD guidance.

It would be helpful to have a collective list and analysis of funding coming into the community to ensure all parts of the continuum are covered. Courtney has a webinar with MSHDA later today (5/7) and hopes to make more information to share and to discuss this topic at Steering.

Action Items	Person Responsible	Deadline

CoC COVID-19 Shelter and Housing Strategy
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Discussion

The Kent County Health Department (KCHD) is taking the lead on isolation. The process for singles seems smooth, but internal communication flow and messaging processes are still being worked out. In addition, Courtney has noted concerns around equity for those in need of space for isolation and/or quarantine.



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Currently, there are concerns around increasing infection rate in congregate shelters. In addition, further planning is needed to identify who is responsible for de-intensification and shelter costs. Throughout the country, many communities have placed those who are at highest risk for complications due to COVID-19 into hotels with 75% of expenses reimbursable through FEMA. The process for accessing funds, potentially requiring an MOU with the county is still being discussed.

Currently, it seems that state moratorium of evictions will go through May 15. The federal moratorium goes to end of July (this covers public, subsidized, federally related mortgages and is limited to evictions due to the non-payment of rent). Legal Aid anticipating a fair amount of activity in following the end of each moratorium.

Continued conversations are important to ensure there are not unfunded gaps. Courtney has been monitoring flow through the system. It would be helpful for the CoC to look at current inventory and projected openings for all providers to identify needs and gaps. Coordinated planning with information from providers, an understanding of the city and county efforts will be important. The city plan will likely focus on buckets of funding, but not specific amounts for each item. In addition, coordination will be important to ensure that providers who are not deeply embedded in these conversations have equitable access to these funds. Courtney can create a spreadsheet with different funding sources, amounts, timelines, and uses to monitor potential funding coming into the community.

Action Items	Person Responsible	Deadline
Develop a spreadsheet with different funding sources, amounts, timelines, and uses to monitor potential funding coming into the community.		

KConnect

Discussion

KConnect recently updated the structure/framework of the Housing Stability Alliance. The backbone and governance chart appears to be similar to the CoC. Members want to ensure that the CoC is included in conversations as much of the housing spectrum is encompassed by the CoC. Courtney will reach out to KConnect to see if they would be willing to present at Steering. This would also provide Steering a chance to provide feedback.

Action Items	Person Responsible	Deadline

Current Strategic Planning Timeline

Discussion

The current strategic plan expired on April 30. This will be added to the May Steering agenda, Steering will need to decide whether to extend the plan. Recognition that we are in an unprecedented time, so it may make sense to change the lens that we had 4 years ago. Understanding the reality of the current situation and the importance of a clean vision, **Executive Committee suggests interim strategic goals during COVID-19.** Three goals – ensure safety for those in need of shelter; prioritize housing; and prevention.



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There may be different measures the CoC can review. For example, Data Analysis has been looking at CE flow and referrals being made and daily shelter counts.		
Strategic Visioning		
Discussion		
Courtney will reach out to consultants to see how they would move forward given the current situation. Members who were originally part of the ad-hoc group and Steering Council members will be invited to review updates.		
Action Items	Person Responsible	Deadline
CE Grant Update		
Discussion		
Salvation Army met with HUD to follow-up. HUD has verbally confirmed that the ARD is unlikely to be impacted as the grant would be eligible for renewal. TSA has requested confirmation in writing. TSA met requirements and plans to have the grant drawn down completely by fall 2020.		
Action Items	Person Responsible	Deadline
Adjourn		
Motion by:	Cathy	Support from: Erin