



EXECUTIVE COMMITTEE MEETING MEETING MINUTES

April 2, 2020

1:00-2:30

Facilitator:	Casey Gordon		
Meeting Attendees:	Casey Gordon, Cathy LaPorte, Lauren VanKeulen, Erin Banchoff, Karen Tjapkes, Courtney Myers-Keaton, Brianne Czyzio Robach		
Time Convened:	1:02	Time Adjourned:	2:16

Approval of Agenda		April	
Motion by:	Cathy	Support from:	Karen
Discussion			
Amendments	Add FY2019 CoC Program Appeal (#5) Add MSHDA ESG CARES Act Funding (#8)		
Conclusion	All in favor by acclamation with no dissent		
Approval of Minutes		March 5, 2020	
Motion by:	Erin	Support from:	Karen
Discussion			
Amendments			
Conclusion	All in favor by acclamation with no dissent		
COVID-19 Updates			
Discussion			
<u>Shelter/Outreach Updates</u>			
<p>An isolation location for single adults has been identified, providers are working to identify a quarantine location. Providers and municipalities are developing a plan to de-congregate shelters. Isolation or quarantine locations for families have not yet been identified.</p> <p>A group started discussing prioritization to ensure those who are at the highest risk are getting housed. The goal is to bring multiple conversations around system flow together.</p>			
<u>Diversion</u>			
<p>Continuing. Feedback indicates there has not been an increase at the front door yet. One concern is self-pay individuals living in hotels who have lost income. Agencies are working to increase flexibility in the funding. Diversion funds will likely be available through summer.</p>			
<u>Prevention</u>			
<p>Program has slowed considerably because of the eviction moratorium. Landlords have been extremely easy to work with during this time, they are seeing quick turnarounds for RRH. Legal Aid just released one-pager on the eviction moratorium. The federal act covers landlords who have a federally backed mortgage. Karen will send this guidance to group.</p>			
<u>Coordinated Entry</u>			
<p>Salvation Army is not seeing a huge uptick yet. Call volume is decreasing slightly, aside from a small up-tick in self-pay hotel callers. Staff are seeing a steady stream of callers completing or updating assessments. Referrals to RRH have been consistently the same.</p>			
<u>Essential Business</u>			



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Call from HUD indicated that CoC should focus on the COVID-19 response. HUD has not indicated whether there will be changes in the program competition timeline. Courtney's primary concern has been putting things in place in case for the program competition if a NOFA is released on the normal timeline. If this is the case, it may come to a point where the critical pieces of the local application are prioritized. Once COVID-19 planning efforts are in place, staff will revisit monitoring and reallocation processes. Brienne has been collecting monitoring information from funded agencies. Casey suggested including timely response on monitoring requests in updated project application

Action Items	Person Responsible	Deadline

Coordinated Entry Grant Expenditure Plan

Discussion

Pilar and HUD will be discussing status of grant, the appeal process, and more. Updates will be provided as they are available.

There is not a clear plan on intended use in original grant application, only specification that funds would be used for supportive services (staffing and training) targeted towards specific subpopulations. TSA developed two proposals for expenditure. One proposal extends street outreach to specific populations. This would include partnering with specific agencies to provide staff as outreach case managers. The second proposal utilizes funding to support outreach and GRACE network/upstream prevention model. Funds would provide licensing to community partners with specific subpopulation targeted. Both proposals could be combined with outreach depending on how many licenses would be funded.

Concern around potential adjustments to the grant without CoC input. TSA receptive to opening the expenditure plan to the CoC for discussion.

Currently, the likelihood of receiving the funds again seems to be low. Suggestion to consider one-time, creative uses of funds rather than salaries, potentially pilot-type projects. Another option is to fund salaries at multiple organizations who could look towards sustainable funding from local sources.

Action Items	Person Responsible	Deadline

CARES Act Funding: MSHDA ESG

Discussion

MSHDA has indicated that CoC should expect funds close to double of the yearly ESG allocation. The community's MSHDA ESG allocation is around \$240,000. MSHDA is asking that CoC start planning now for how to address issues related to COVID-19.

Conversation around how to begin putting plans together. Suggestion to consider those at highest risk, the greatest community needs, and other funds that are available. These funds could be used to prioritize those who are most vulnerable. KConnect has done data compilation and local funders put together survey looking at the needs for services and organizational sustainability. There is likely a lot



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of content knowledge available, staff can ask foundations for trends and/or widespread needs coming out of this information gathering. If not, CoC can send out a survey around need.		
Action Items	Person Responsible	Deadline
Gather content knowledge via local foundations or survey to CoC members	CoC staff	
April Steering Council		
Discussion		
Steering Council meeting will move forward via a digital platform. Executive will discuss agenda via email.		
April Full CoC		
Discussion		
Executive will decide whether to hold a full CoC meeting at a later date. If a meeting is scheduled, it would be short-webinar style with COVID-19 related updates.		
Action Items	Person Responsible	Deadline
FY2019 CoC Program Appeal		
Discussion		
An appeal would need to be filed by TSA, staff are following up with HUD. Suggestion to file appeal on the consolidation of the listing in esnaps and conflicting guidance by HUD reps to do all that possible to keep money in the community.		
Adjourn		
Motion by:	Lauren	Support from: Karen