



**Grand Rapids/Wyoming/Kent County CoC
Youth Committee
MEETING MINUTES**
September 27, 2019
9:00-11:00am

Facilitator:	Shandra Steininger		
Meeting Attendees:	Ardrace Morris, Casey Gordon, Kendra Avila, Shandra Steininger, Shannon Vinson, Melissa Ware, Erin Benson, Melanie Wiersma, Gaby Guzman, Jamin Short, Li Kaplan, Valerie Dykstra, Finn Marcks, Courtney Myers-Keaton, Brienne Czyzio Robach		
Time Convened:	10:16	Time Adjourned:	10:59

Introductions			
Approval of Agenda			
Motion by:	Casey Gordon	Second:	Finn Marcks
Discussion			
Amendments			
Conclusion	All in favor by acclamation with no dissent		
Approval of Minutes			
Motion by:	Kendra Avila	Second:	Casey Gordon
Discussion			
Amendments			
Conclusion	All in favor by acclamation with no dissent		
Workgroup Report-Outs			
Discussion			
<p>Coordinated Entry Planning: The group has been working on expanding CE for youth. They are waiting on an MOU so that the TAY assessments can be done at HQ and the information can be provided to HAP and other agencies. At HAP, anyone under 25 is having the TAY done, unless they are parenting. The group also discussed diversion and reunification, particularly, if there is a long waitlist, what other options are there? Next step: better understand what is meant by diversion and what is happening in youth spaces across the county</p> <p>Resource Capacity: talked about the youth by-name list. They want to begin sending the number of youth on the byname list to Brienne to the committee on a monthly basis to make sure that number is at the front of everyone’s minds. They are looking at ways to problem solve around connection to resources. Next meeting, they suggest that the committee look at ideas and research around case conferencing and other ways to get youth who are on the byname list into resources as quickly as possible. They are also hoping to connect with the Street Outreach committee.</p> <p>HMIS: the group talked about how HMIS could tie into VoYC and creating a timeline for the data steps around VoYC, including – contacting DV providers, entering data, viewing reports, reporting-out, etc.</p> <p>VoYC Planning: talked through the survey and suggested changes. They also discussed having staff present at the kickoff event and Come and Be Counted Sites to ensure that if a youth needs shelter, they are able to connect. United Way provided funds for gift cards or bus passes to hand out to youth at the Come and Be Counted sites. In addition, the group talked through planning for the kickoff event and decided that the purpose of the kickoff event can be two-fold: to raise awareness, as well as be a come and be counted site and provide youth with the ability to learn about resources</p>			



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Discharge Planning: they looked into the research done in Traverse City and across the country. The over-arching conversation focused on connecting with other agencies and youth in the community as they are developing a plan.		
Action Items	Person Responsible	Deadline
Voices of Youth Count		
Discussion		
<p>The group reviewed the survey and suggested changes. The survey will be finalized on Monday, with feedback from the entire Youth Committee due by Thursday. Please look over the survey with a fine-tooth comb and suggest any changes to Brienne (bczyzio@hwmuw.org). There was a conversation at around deduplicating the VoYC tally. Sierra indicated that it was if certain information was collected – first three letters of first and last name, middle initial, date of birth, and gender – then deduplication is possible using HMIS.</p> <p>An attachment to survey will include: a brief explanation, phone numbers to HAP and HQ, information about talking to a volunteer if you are in an unsafe situation or want to speak to someone about resources.</p> <p>A Resource Sheet will be available and Come and Be Counted sites. Kendra will compile a list. Trainings will be offered and required for volunteers. This year, volunteers will be at Come and Be Counted sites to help with competing the survey and provide connections to resources as needed.</p> <p>Deployment Sites: ICCF on Franklin and Madison and Kent ISD</p> <p>Come and Be Counted Sites: 8 sites are confirmed</p>		
Action Items	Person Responsible	Deadline
Review survey and provide back	All	October 3
Compile cards to handout or list of resources for youth	Kendra	
YHDP Update		
Discussion		
<p>Courtney shared that unfortunately our community was not selected this year, though it was a very competitive round. We will receive our score in a few months. There will be another application round next year. Courtney indicated that she feels that the community is in a place where we can submit a competitive application and hopefully receive funding.</p>		
Keeping the Work Moving Forward		
Discussion		
<p>Shandra noted that this came out of conversations around the work is happening in workgroups and how the committee can keep moving towards the goals. This will be a topic once VoYC is over.</p>		
Action Items	Person Responsible	Deadline
Agency Updates		
Discussion		
None.		
Adjournment		