**DATA ANALYSIS MEETING**
**MEETING MINUTES**
June 21, 2018
1:30-3:00

| Facilitator: | Lee Nelson Weber, Dianna Rolffs, Nancy Oliver, Sierra Salaam, Joanna Schulte, Wende Randall, Vera Beech, Joe (Mell Trotter), Mathew VanZetten, Cheryl Schuch, Kyle Johnson | | |
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| Meeting Attendees: | Nancy | | |
| Time Convened: | 1:30 | Time Adjourned: | 3:00 |

| Approval of Minutes | | [Date] | |
|---|---|---|---|
| Motion by: | | Support from: | |
| Discussion | | | |
| Amendments | | | |
| Conclusion | | | |

| Pay for Performance Report | Wende |
|---|---|
| Discussion | |

Wende appreciates all the support that has been given considering the current situation. There are seven performance measures. A handout outlines which measures are above and below the threshold. Need to clean up all we can before we apply at the end of the summer as they affect the score. We are below the threshold in three areas. The first measure is the total literally homeless veterans exiting to housing. 30 veteran households were being entered per month and the numbers were being matched. There were about 100 something veterans in the past but then it dropped to 40. There has been some data quality issue that is seriously impacting the functional zero status. There are veterans in shelter but also resources available to house them. There seems to be a disconnect between those odds. Mel Trotter explained that the quantity jumped drastically due to a new grant. Currently there are systems to correct these blunders that connect veterans with the VA. Next area that is not performing is total RRH clients to housing. Vera suggests going back to case files to make sure the data and outtake is correct. The end of July is when we must send it to MSHDA so there is time to clean and correct these data holes. A saving grace to all of this is measure 8 to see of agency funding decreased. The last underperforming measure is measure 6. DHHS needs to look at this so our community can pull up the data. This issue is state-wide. Measure 6 is when a client has a SPDAT and gets completed. It is likely we will not improve on these three measures but of measure 8 meets the threshold we may be able to retain the funds. These reports are relatively new on our radar which in part explains why these measures are not performing. In terms of next steps, Vera posited that these underperforming measures are not meant to blame specific agencies but to look forward and make improvements. Cheryl would like to see a calendar and more conscious staff with these types of issues.

| Action Items | Person Responsible | Deadline |
|---|---|---|
| Ask agencies if the data is correct<br>What data is being collecting | Sierra & Wende<br>Sierra | |

| DA Committee Role- Forward | [Presenter] |
|---|---|
| Discussion | |

| Mark suggests getting the data in the strategic planning, listening more and talking less, and having this committee exhibit good leadership. Joanna would like to see more data on disparities in terms of homelessness. Cheryl would like to continue to use data. Vera wants to know what type of data is putting us in jeopardy. There are moves that can make us more competitive for the next HUD application. | | |
|---|---|---|
| | Person Responsible | Deadline |
| | | |
| **Profile of Homelessness in Kent County** | **Sierra** | |
| Discussion | | |
| Sierra took us through CoC metrics. Vera added that while this data is good to have it is ineffective on real analysis. One cannot extrapolate too much from these rolling charts. | | |
| | Person Responsible | Deadline |
| | | |