



Youth Committee Meeting

August 10, 2018

9:00-11:00

Facilitator:	Emily		
Meeting Attendees:	Ashley Pattee, Cheryl Schuch, Meleah, Emily Schichtel, Jamin Short		
Time Convened:	10:05	Time Adjourned:	11:05

Update on Youth Count Budget/Youth Stipend	Emily		
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Discussion

Very tight budget. What funds from HUD are being used? Coming out of Planning? Are there programs or previously approved items that are being cut? The Youth hours related to the Count seem low (6 youth @ 8 hours). Reach out to other communities (Traverse City, Salt Lake, Austin) regarding how much time Youth have been involved in the count. Also gather input into how youth are being compensated. Currently, YAB members prefer the Visa gift cards. There are often issues with cashing checks, etc.

Conclusions

Action Items	Person Responsible	Deadline
Reach out other Communities regarding Youth participation in Count	Emily	
Readjust Youth Action Board Annual Costs	Emily & Wende	

Finalize Date for the Count	All		
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Discussion

Not enough membership around the table to make a definitive decision on the date count, however this group is suggesting 3 dates based on Count Day for the schools as well as timing of season and weather. It had been suggested to pair the Youth Count with Count Day in the Kent County school system which is Wednesday, October 3rd. We were able to communicate with Casey Gordon and she mentioned although this will require some heavy lifting from the Housing Liaisons, they are fully committed and could make it happen. The liaisons work closely with Count Day efforts and youth. The October 3rd date could be ideal considering alignment with Count Day and that it is mid-week. Two additional potential dates identified were Tuesday, October 9th or Thursday, October 11th. Other Key Groups the Youth Committee needs to follow-up with on potential dates are YAB, Outreach and Youth Committee members. A doodle poll including the 3 identified dates will be sent out to these key groups.

Conclusions

Action Items	Person Responsible	Deadline
Follow-up with Casey Gordon	Emily	
Doodle Poll	Emily	

YAB and Outreach Meeting Recap	Jamin, Emily and Ashley		
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Discussion



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<p>A- Focus Groups- The YAB saw value in conducting Focus Groups, potentially, for specific populations. YAB members are interested in facilitating the sessions. The purpose of the focus group is to explain the what and why of the Youth Count, gain input into where, how and survey, gain input into times of the day, safety concerns, etc. It was suggested that focus groups be ongoing to help design a system to support youth. Want to be able to act on feedback shared through the focus groups. In addition to focus groups, disseminating a 5-7 question survey was suggested. This survey would go out to agencies and people that might be a little more difficult to pull together, examples could include community officers in different parts of the county, ambassadors, etc.</p> <p>B- Locations for Counting- Not enough members in attendance to assign who will be reaching out. This will need to be determined at our next meeting. See feedback from YAB and Outreach.</p> <p>C- Determine How to Count- Not enough members in attendance to determine training times and assign who will be facilitating trainings. This will need to be determined at our next meeting. See feedback from YAB and Outreach.</p> <p>D- Survey Tool-</p>		
Conclusions		
A Google space or some sort of project management space will be necessary to share documents, ideas, etc. between committees and to keep the work moving		
Action Items	Person Responsible	Deadline
Survey Monkey	Ashley & Jamin	
Google Space (or something related)	Emily & Kyle	
Lead Agency Process Update	Emily	
Discussion		
<p>10 Youth Committee members have participated in the Lead Agency Process Survey Monkey to date. There isn't consensus on how to move forward. Understanding that Emily is in this role temporarily and whomever might be stepping into this role will likely need time to understand the history and dynamics, Emily suggests the CoC hire a facilitator to work through how to move forward as the Youth Committee especially related to the Lead Agency process. It would have to be a neutral, removed 3rd party facilitator. This is not a CoC Coordinator decision, this is a Youth Committee decision. Those in attendance agreed this could be an effective way to go, but understand there will need to be more discussion with other committee members who were not able to attend this morning.</p>		
Conclusions		
Action Items	Person Responsible	Deadline
On-going Meeting Schedule	Emily	
Discussion		
Will continue this schedule at least through the Youth Count		
Conclusions		



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Action Items	Person Responsible	Deadline
None at this time		

Next meeting time- Friday, August 24th 10am.