



NOMINATION COMMITTEE MEETING MINUTES

November 20, 2017

8:30-9:30am

Facilitator:	Jesica Vail		
Meeting Attendees:	Julie Clossen, Hattie Tinney, Emily Schichtel, Jesica Vail		
Time Convened:	8:35 am	Time Adjourned:	9:15 am

Review the Process	
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Discussion

The Committee reviewed a draft of Nomination Committee Procedures that outlined the various steps to be accomplished for the election cycle.

Updates for This Year	
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Discussion

This year there are 9 seats open for re-election, however to maintain the stagger no more than 6 seats should come open at any one year. When this was discussed at the last Steering Council meeting, Steering was under the impression that the Governance Charter did not specify that the Executive appointments to open seats was only until the next election. They suggested that committee look at editing the Charter to allow appointments be good the remainder of the original term to maintain the stagger. Upon further review, the Charter states this clearly. The Nominations committee will recommend to Steering that the process in the Charter be followed this year and if Steering wishes to alter the policy, they can discuss at a later meeting for future Charter updates.

This year, the past process is recommended to be followed, wherein the newly elected Steering members will draw numbers 3, 2, or 1 at the January Steering meeting to determine their term length.

Set Timeline	
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Discussion

Jesica will update last year's Steering Committee Nomination Process 2017 document and email to all CoC members no later than 11/22/17

Julie will compile the emails with nominations and forward them to Emily by 12/6/17

Emily will draft the election slate document and send to Jesica (to send out with the CoC meeting packet) by 12/7/17

Hattie will back the three calls for nominations from the floor at the meeting on 12/14/17, as well as ask if any voters are missing their voting cards or ballots.

Julie, Denise and Tammy will collect the ballots and count them in the hall.

Conclusions

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Action Items	Person Responsible	Deadline
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Determine who will read the results back to the CoC	Jesica	
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