



FUNDING REVIEW MEETING MINUTES

March 12, 2018

2:00 to 3:00pm

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Facilitator:	Jesica Vail		
Meeting Attendees:	Laurie Craft, Karen Tjakpes, Denise Price, Johanna Schulte, Jesica Vail, Wende Randall		
Time Convened:	1:54 pm	Time Adjourned:	3:00 pm

Grand Rapids ESG Funding		Johanna Schulte	
Discussion			
<p>The committee began with a discussion about renewing the Salvation Army's certification as the HARA for the community.</p> <p>MOTION to recertify the Salvation Army as the community's Housing Assessment and Resource Agency by Laurie Craft, seconded Karen Tjakpes. All voted in favor, motion passed.</p> <p>In reviewing the applications for rapid re-housing and prevention, there were discrepancies between what agencies reported in their applications and what the HMIS Administrator pulled in her report. The HMIS Admin report was shared with agencies and they agreed to the report. This was the first year questions regarding equity and inclusion were part of the application.</p> <p>MOTION to recommend the funding be awarded as listed above by Denise, seconded by Karen. All in favor, motion passed.</p> <p>Additional discussion that the City of Grand Rapids has not yet received the final allocation from HUD yet. A motion was needed to provide latitude to the City to adjust final allocations once HUD award in known.</p> <p>MOTION by Laurie to recommend that if the funding awarded by HUD differs from the projected amount that the City of Grand Rapids adjust amounts to ensure that the HARA funding remains steady and the rest remains proportionate to the original intent, motion seconded by Karen. All in favor, motion passed.</p>			
Conclusion			
Action Items		Person Responsible	Deadline
Youth Homelessness Demonstration Project Lead Agency Application		Jesica	
Discussion			
<p>Johanna Schulte left prior to this discussion</p> <p>Participants began by comparing scores on their scoring rubrics for each applicant. Scores were averaged by staff. Initial scoring showed Arbor Circle as the highest ranked application. There was discussion by the committee regarding how the applications would compare if HQ were not to seek sub-granted CoC Planning funds and the financial controls were not at issue. Looking only at the last part of the rubric related to leading collaboration, Arbor Circle still held the lead. The committee agreed that HQ had done a large amount of work over the past year, but the competition for these</p>			



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funds, and potential future funding is intense. The committee would like to see HQ continue to build their capacity and would like to see the CoC support this effort, but in leading the community in this process, the committee feels more organizational capacity is necessary.

MOTION to recommend Arbor Circle as the Lead Agency to the CoC in the YHDP application process by Laurie, seconded by Karen. All in favor, motion passed.

The committee next discussed the issue of Steering Council members (two) or their agency directors (three) signing on to an unrequired letter of support in HQ's application. This appears to demonstrate a bias toward one application, as support was provided to that application prior to review of all applications. It is the recommendation of this committee that those Steering Council members recuse themselves from a vote on this issue.

Conclusion

Action Items	Person Responsible	Deadline