



FUNDING REVIEW COMMITTEE MINUTES

Wednesday, August 31, 2016

Present: Jeff Hudson, Denise Price, Karen Tjapkes (Chair), Laurie Craft, Tracie Coffman, Jesica Vail

I. MSHDA ESG Background: These funds are used for central intake, prevention and rapid re-housing in the community. They are administered by MSHDA to the United Way and are contracted to The Salvation Army as the HARA. Because MSHDA requires each CoC to have a HARA, they allocate ESG funds to support the work done by the HARA. In the past the RRH and prevention funds were subcontracted. Recently they were cut back too much to enable subcontracting (subcontracts cannot be for less than \$10,000). This year we are back to the threshold where we could subcontract with up to two organizations, although the process did not allow time to release an RFP. MSHDA's processes have moved away from subcontracting and more towards directing work through the HARA. It will be good to consider subcontracting again in the future if the payment standard were to make it affordable to agencies that might participate.

Due to the timing of the ESG application release and award notice, the application was submitted with a draft budget in place. MSHDA was informed that as the process went through our internal process, an update would be provided if the approved budget was different than what was tentatively submitted. We will have the ability to change budget line items pending the decision of Funding Review and Steering Council.

II. Review of Options: The grant award has been increased from \$222,287 to \$2xxxx. An increase of approximately \$90,000. Two drafted budgets show what it would look like if all the increase were put into prevention and rapid re-housing or if a portion of that were added to the central intake to allow for improved staff capacity. In the first scenario, 14 more households would be served than the previous year, in the second, nine more households would be served.

III. Discussion: The HARA has been working to reduce wait time for callers seeking services, however, with the number of people presenting for assistance this has also meant pulling the outreach, or offsite assessment worker, back into the office to answer phones and reduced walk-in hours. Discussed the importance of both true outreach and also accessibility to more people. The CoC has discussed before a need for clear guidelines about what street outreach does, this should be revisited.

The group agreed to the importance of ensuring capacity keeps up with increased resources. MOTION by Laurie to recommend Option 2, which allowed for an increase to the central intake budget line and increased households served by nine and for the funds to be contracted through the United Way to the Salvation Army. Motion supported by Jeff. All in favor, motion passed.

2016-2017 MSHDA ESG	
Housing Assessment and Resource Agency (HARA) <ul style="list-style-type: none"> Central Intake \$144,475 	\$144,475
Financial Assistance <ul style="list-style-type: none"> Prevention (14 HHS at \$2,000 average per HH) \$28,000 Rapid Re-Housing (22 HHS at \$3,000 average per HH) \$66,000 	\$94,000
Case Management <ul style="list-style-type: none"> Prevention (14 HHS at \$470 average per HH) \$6,580 Rapid Re-Housing (22 HHS at \$780 average per household) \$17,160 	\$23,740
Administration (7% of award) <ul style="list-style-type: none"> HARA \$10,197 Fiduciary (United Way) \$10,197 	\$20,394
HMIS <ul style="list-style-type: none"> \$8,741 	\$8,741
TOTAL	\$291,350

Last Year's Budget

2015-2016 MSHDA ESG	
Housing Assessment and Resource Agency (HARA) <ul style="list-style-type: none"> Central Intake \$118,330 	\$118,330
Financial Assistance <ul style="list-style-type: none"> Prevention (10 HHS at \$2,000 average per HH) \$20,000 Rapid Re-Housing (17 HHS at \$3,000 average per HH) \$51,000 	\$71,000
Case Management <ul style="list-style-type: none"> Prevention (10 HHS at \$470 average per HH) \$4,700 Rapid Re-Housing (17 HHS at \$780 average per household) \$13,260 	\$17,960
Administration (7% of award) <ul style="list-style-type: none"> HARA \$7,801 Fiduciary (United Way) \$7,801 	\$15,602
TOTAL	\$222,892