|  |  |
| --- | --- |
| Chairperson:  | Lisa Cruden |
| Meeting Attendees: | Erin Banchoff, Kenya Brown, Christina Soulard, Angela Gillisse, Jesica Vail |
| Time Convened: | 2:00 pm | Time Adjourned:  | 3:30 pm |
|  |  |
| **Executive Roles and Expectations** |  |
| Discussion |
| Discussion about expectations of Executive Committee members and supporting their decisions outside the committee setting. If Executive makes a recommendation to Steering, the presentation of that recommendation counts as the motion and just needs support from another Steering member to go to a vote. It was expressed that the committee should anticipate that there may be dissatisfaction in the Steering selection of the Youth Lead Agency. As the committee members explain this to the community, having a common message about process will be important. For the future it will be helpful to update the Charter to clarify roles and responsibilities of Lead Agencies and Chairs of CoC Committees.  |
| **Youth Homelessness Demonstration Project** |  |
| Discussion |
| Funding Review will be meeting tomorrow, their recommendation will be shared with applicants right away. Discussion about process and where conflict of interest will come in to play.  |
| Conclusions |
|  |
| Action Items | Person Responsible | Deadline |
| Jesica will be notifying applicants of the recommendation | Jesica |  |
|  |  |  |
|  |  |  |
| **Conflict of Interest** |  |
| Discussion |
|  It was discussed that this policy does not need review after Steering just signed their disclosures, rather we should table until the November Steering and at that time look at adding in HEARTH Act language.  |
| **Updates** |  |
| Discussion |
| Data Quality Update: Semi-Annual Report, will be presented to Steering. Data Quality Plan revised last fall, DQ Monitoring Plan needs to be updated as to how to recognize agencies that are doing well.Mid-Term Monitoring and Strategic Planning: Would like to have this conversation when Wende is present as there may be funds to contract the work out. Discussion about how the CoC could better be proactive on these items and set priorities for fund expenditure.  |
| Conclusions |
|  |
| Action Items | Person Responsible | Deadline |
|  |  |  |
|  |  |  |
|  |  |  |